



School Volunteer Sign-Up Procedures

The Saint Lucie County School Board has a new volunteer sign-up procedure in place. If you are interested in chaperoning any field trips or volunteering at our school you **MUST** complete an online form. Please log on to our website: www.stlucie.k12.fl.us

- Click on the “**Apply for Jobs**” tab
- Click on “**Click to apply**”
- Click on “**Search Current Job Openings**”
- Scroll down and click the “**Volunteer**” position
- Click the box for volunteer on “**Assignment box**”
- Click the “**County Wide**” box where it says Location
- Click on “**Search for Posted Positions**”
- Click the “**Volunteer**” box
- Click on “**Apply for Posted position**”

Then you will need to create a profile before you can begin the application. **You will also need to scan your driver’s license or Id before you submit your application.**

PLEASE MAKE SURE YOU SUBMIT YOUR APPLICATION TO HR. YOUR APPLICATION WILL NOT BE PROCESSED UNTIL YOU DO SO.

ALLOW UP TO TEN DAYS TO PROCESS AND APPROVE YOUR APPLICATION. YOU CAN CHECK YOUR APPLICATION ONLINE PERIODICALLY. Thank you for your support and interest. We appreciate you here at Mariposa Elementary.

****Applications need to be renewed every school year.****