



# 6<sup>th</sup> Grade Student Led Conference Packet

Southern Oaks Middle School  
Student-Led Conference Night  
January 25, 2017 2:00-5:45



Dear 6<sup>th</sup> Grade Students,

Southern Oaks Middle School is committed student learning! Our goal is to ensure that every student has the information and support needed to learn and perform at high levels. Our goal is that students will clearly understand:

- What skills and knowledge are expected in each class,
- How they are performing in relation to course expectations at all times,
- What strengths, areas for improvement, and goals they have in each class, and
- What instruction, information, practice, or support they need to reach their goals.

You have been developing a portfolio in your social studies classes in preparation for leading a conference with your parents on January 25<sup>th</sup>.

In this packet you will find:

1. The deadlines for the student-led conference
2. The required contents of your portfolio
3. Information about Student-Led Conference Night
4. Dress Code for Student-Led Conference Night

This is an AMAZING event. I know you are all going to impress your parents with your learning, your self-reflections, and your goal-setting!

Sincerely,

Principal Hargadine

# Preparing for Student-Led Conferences

## **Step One:**

Make sure your portfolio is complete.

## **Step Two:**

By January 13, have your parents sign and return their invitation to the January Student-Led Conference.

## **Step Three:**

Complete a class on etiquette and how to conduct a conference by Jan 20. This will be done in English Class.

Follow the script for the conference.

You will practice meeting your parents at the door, taking them to the conference site, offering refreshments, passing out the agenda, conducting the meeting in the time frame allowed, answering your parents' questions, and thanking your parents or adult advocate for coming.

## **Step Four:**

January 25: Student Led-Conference. This is mandatory. Parents or advocates required to attend. Parents and students must complete the post-conference survey.

## Student Led Conference Check Off

<b>Student Name</b>		<b>Date</b>	
<b>Class Period</b>		<b>English Teacher</b>	

Student Check Off	Activity	Teacher Initial
	Make certain that parent/guardian has returned Signed Parent Letter.	SS
	Collected All Required Portfolio Elements (October-Dec)	SS
	Review teacher-provided Conference Agenda and etiquette.	ELA
	Rehearse conference in English class.	ELA

## Hawks 6th Grade Portfolio Checklist

Item	Check
1. Student Action Plans and Data for each class: ELA, Math, Science, Social Studies	
2. Skyward Grade Graph	
3. Social Goals	
4. Behavior and Attendance	
5. Writing Work Sample	
6. ELA and Math I-Ready Data	
8. Interactive Math Notebook	
9. Math: Anatomy of a Setback	
10. Interactive Science Notebook	
11. Social Studies Student Work Sample (Showbie.com)	
12. Elective Goals and Work Sample	

# Student Led Conference Night

1. Follow the Dress Code.
2. Bring your parent or guardian or adult advocate.
3. Go to your assigned conference room. Your English teacher will tell you ahead of time what room to report to.
4. Your portfolio will be waiting for you in the room.
5. Conduct your conference with your parents. It will take about 15-20 minutes.
6. The teacher in the room will check your conference rubric off.
7. Turn your portfolio back into the teacher in the room.
8. Take your parent to the table at the end of the hallway and complete the short survey.
9. This is a presentation grade in ELA, Math, Science and Social Studies.

## Q and A

1. What if my parents do not speak English? Can I conduct my conference in another language?  
Yes- you can conduct your conference in English or another language.
2. What if I don't do the project?  
This is required of all students at SOMS. It is a major grade in four subject areas. It takes 15-20 minutes to complete and a little bit of practice ahead of time to be ready for it. It is a great way for you to share your personal goals, hopes and dreams with your parents and share your progress. For parents who may have scheduling issues, we can work something out and/or you may have another adult advocate (grand parent, adult sibling, favorite adult on campus) be at your conference.
3. Why are we having student-led-conferences?  
We believe that student involvement in the conferences makes learning active, provides opportunities for students to evaluate their performance, and encourages students to accept responsibility for their learning. Having students take charge of the conference makes them more accountable for what they are learning. In addition, this form of conferencing creates a partnership between the home and school. The high schools also have student-led conferences every year, so this is good practice for that.

### **Benefits include:**

- ☑ Stronger sense of student accountability
- ☑ Stronger sense of pride in achievement
- ☑ Productive student-teacher relationships
- ☑ Development of student leadership skills
- ☑ Greater parental participation in conferences
- ☑ Greater parent-teacher communication
- ☑ Increased teacher focus on standards

## **Student Led Conference Dress Code**

### **Dressing Professionally**

#### **Girls**

Girls may wear dress pants, khakis, blouses or sweaters, dresses or skirts, and dress shoes. Skirts must be to the knee. Dresses must be to the knee and have sleeves. It is not acceptable to wear clothing that is sheer, ripped, immodest, or has cut-outs or spaghetti straps. Heels must be under two inches.

#### **Boys**

Dress shirt, belt, and dress pants or khakis, and dress shoes or your very best shoes. A tie is also recommended, but not required.