

CAMBRIDGE AICE PROGRAM

APPLICATION PACKET

TREASURE COAST HIGH SCHOOL

1000 SW Darwin Blvd. Port St. Lucie, Florida 34953
(772) 807 – 4300

The Cambridge International Exams (CIE) Program is a division of The University of Cambridge (Cambridge, England)

Student Name: _____

Application Checklist for Submission:

1. _____ Complete Application
2. _____ Copy of report card
3. _____ Copy of FSA Score Report
4. _____ Signed Statement of Commitment
5. _____ Signed Honor Code Policy
6. _____ Signed Grade/Attendance Policy
7. _____ Signed Film and Literature Permission Form
8. _____ English Teacher recommendation Form (in sealed envelope)
9. _____ Math Teacher Recommendation Form (in sealed envelope)
10. _____ Entrance Essay
11. _____ Valid email address: ALL correspondence will be conducted via email

Return to: Kelly Bailer
Treasure Coast High School
1000 SW Darwin Blvd.
Port St Lucie, Florida 34953

Phone: 772-807-4300
Fax: 772-807-4320

Email: kelly.bailer@stlucieschools.org

An incomplete application packet may prevent a student from being considered for participation in the Cambridge AICE Program

Dear Students and Parents,

We welcome your interest in the University of Cambridge Advanced International Certificate of Education (AICE) Program at Treasure Coast High School. The Cambridge curriculum is taught in over 150 countries worldwide. In 1994, the Cambridge AICE program was first introduced to the United States. TCHS is the only University of Cambridge Centre for AICE in St. Lucie County.

Cambridge courses are demanding pre-university courses that emphasize higher order thinking skills, oral skills, writing skills, problem solving, teamwork and investigative skills. Highly motivated students who excel academically and are well rounded in their extracurricular activities will be attracted to this program.

Students will be evaluated based on the following:

1. Grade point average
2. Classes taken (honors, advanced math, etc)
3. FSA, EOC, or other standardized test scores
4. Teacher recommendations
5. Essay
6. Attendance

The Application Packet includes the following:

- A. Requirements for Admission
- B. Student Application form with essay
- C. TCHS Honor Code
- D. Student and Parent Commitment Form
- E. Film and Literature Permission Form
- F. Two Teacher Recommendation Forms to be filled out by both a math and an English teacher.

Please complete the requested information carefully. Place the completed application (except the teacher recommendation forms), completed essay, parent information form, commitment form and film and literature permission form and return to me as soon as possible.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly Bailer
AICE Coordinator

TCHS Cambridge AICE Academy Application

STUDENT INFORMATION

Legal Name:

Date of birth:

Current physical address:

City:

State:

Zip Code:

Student Email:

PARENT/GUARDIAN INFORMATION

Name:

Current mailing address (if different than physical address):

City:

State:

Zip Code:

Home Phone: Work or Cell Phone:

Parent Email (**All correspondence will be conducted via email**):

REFERENCES (TWO TEACHER RECOMMENDATION FORMS NEED TO BE SUBMITTED)

Teacher Names:

School:

Course:

SUPPLEMENTAL INFORMATION

Interested applicants from schools outside of the St. Lucie County Public School system must submit a copy of the following documents:

- **Latest Report Card**
- **FSA, EOC, or other standardized test scores**

STUDENT ESSAY

In your own handwriting, please provide in essay format answers to the questions attached.

SIGNATURES

I understand the TCHS Cambridge AICE Academy is a rigorous academic program for academically talented and motivated students. If accepted as a student, I agree to maintain good attendance and behavior and to strive for high academic achievement. I have read and understand the TCHS Academic Honor Code and understand the potential ramifications of cheating and/or plagiarism. I also understand that I may be required to complete reading assignments during the summer. I also understand that some of the readings will be more mature and sensitive nature. These readings are assigned by the University of Cambridge and are non-negotiable. Students and parents must also understand the importance of computer access for AICE Academy students. Students must have access to a computer with Internet access and word processing capabilities either at home or in their community. Finally, all students should maintain a minimum of a "C" average in all courses, a 3.0 weighted GPA overall and pass the FCAT in order to remain in the AICE program. I understand that if the above criterion is not maintained, I may be subject to dismissal from the AICE program.

Signature of applicant:

Date:

Signature of parent/guardian:

Date:

CAMBRIDGE AICE PROGRAM TREASURE COAST HIGH SCHOOL

Honor Code Statement

The Advanced International Certificate of Education (AICE) curriculum has been designed to cater academically able students. In order for the student to successfully complete the Pre-AICE & AICE coursework, it is necessary for the student and parent to agree to do the following:

Cambridge Honor Code

I. As a student citizen of Treasure Coast High School's Cambridge AICE program, I will not lie, cheat or steal nor tolerate those who do.

Cheating includes, but is not limited to the following examples:

- a. Taking, stealing, and/or using an assignment from someone else and submitting it as one's own
- b. Allowing another student to take and/or use an assignment to submit as his own
- c. Discussing a test or quiz with students who have not completed the assignment
- d. Unauthorized use of teacher test materials, answer sheets, computer files or grading programs
- e. Using any type of "cheat notes" on your person, an object, or programmed within calculators, phones, or any other type of electronic device.

Plagiarism includes, but is not limited to the following acts:

- a. Directly quoting or paraphrasing all or part of another's written or spoken work without notes or documentation including information downloaded from the Internet.
- b. Presenting an idea, theory or formula originated by another person as the original work of the person submitting the work
- c. Purchasing or receiving in any manner a term paper or other assignment that is the work of another person and submitting that assignment as the student's own work

Consequences of Cheating and Plagiarizing may include but are not limited to the following:

- a. Automatic zero for the assignment in question with no opportunity to make up that work
- b. Penalties may include but are not limited to the following:
 - Loss of National Honor Society membership
 - Loss of eligibility for admission into the National Honor Society
 - Loss of Student Government position and membership
 - Loss of Honor Graduate status
 - Loss of other privileges, positions or opportunities requiring trustworthiness and responsibility including, but not limited to, parking on campus, field trips and other extracurricular activities

II. AICE students will complete all of the exams corresponding to their AICE courses.

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Grade/Attendance and Behavior Policy

- I. Students must maintain an acceptable attendance and discipline record.**
- II. Students' overall GPA, individual course grades and discipline/attendance records will be reviewed first semester and a determination will be made as to whether the student needs to be placed on academic or behavioral probation. After the first grading period following the probation, removal from the program will be considered if progress has not been made.**
- III. Acceptance and continuance in the AICE program is based upon a level 3 or higher on the FSA and passage of the Algebra I EOC.**
- IV. To ensure a safe and conducive learning environment, students are required to follow the St. Lucie County Code of Conduct at all times.
(<http://www.stlucie.k12.fl.us/pdf/codeofconduct.pdf>)**
- V. Students must comply with all Treasure Coast High School behavior policies as well as individual classroom rules and procedures.**
- VI. Students' records will be reviewed from year to year to determine the continuance in AICE courses.**

I am aware of the honor code, grade policy, behavior/discipline, and admissions procedures as stated above and assume all of the responsibilities as stated. I understand that any violations may result in dismissal from the Advanced International Certificate of Education Program.

Student Signature: _____

I hereby grant permission and consent for my son/daughter to enroll in the AICE Program at Treasure Coast High School and agree to all terms of this contract. I understand by signing this form, I am granting permission for Treasure Coast High School to review my student's grades, standardized test scores, cumulative and disciplinary records periodically to determine eligibility.

Parent/Guardian Signature: _____

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Statement of Commitment and Financial Responsibility

As a student in the University of Cambridge International Examinations – Advanced International Certificate of Education Program, I realize that I will be required to sit for examinations during or at the end of my 9th, 10th, 11th and 12th grade years. I further realize that some of the examination dates fall in May, June, and November and that the dates of these examinations are set by the University of Cambridge and **cannot** be changed or modified by Treasure Coast High School.

I understand that I will be held financially responsible for the cost incurred in any University of Cambridge International Examinations to which I commit, but fail to take for any reason.

Name of Student (printed) _____

Signature of Student _____ Date _____

As the parent of an AICE student, I understand that my child may be expected to sit for examinations during the months of May, June, and November as determined by the University of Cambridge. I further understand that my child and I will be held financially responsible for any University of Cambridge International Examination to which my son or daughter commits but fails to take for any reason.

Name of Parent (printed) _____

Signature of Parent _____ Date _____

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Film and Literature Permission Form

Please be aware that novels, plays and poetry collections used in IGCSE and AICE English and World Language courses at Treasure Coast High School are determined by Cambridge, not Treasure Coast High School. In a given year, every student enrolled in the AICE program around the world is required to read the same “set texts”. Every book or play selected by Cambridge has literary merit, but on rare occasions a parent or student may object to a given literary work. Making accommodations in a non-AICE class is difficult but not impossible; however, AICE students have few options because they are tested only in those specific literary works that are designated “set texts” for a particular syllabus year. Please understand that being accepted into the AICE Program indicates that your child has demonstrated academic potential and intellectual maturity and should be able to handle the challenging texts set by the program.

In addition to literary works, we sometimes use videos to further enhance the student’s enjoyment and understanding of the literary work. These videos are used for instructional purposes only. Videos may not be rated PG. A list of literary works is provided with individual course syllabuses.

Please sign and return this form, giving your child permission to read and view literary materials that are integral to the AICE program.

My child, _____
(Please print name)

has my permission to read and view materials that are integral to the Cambridge International Examinations Program at Treasure Coast High School.

Parent’s printed name _____
Date

Parent’s Signature _____

**Treasure Coast High School AICE Program
MATH Teacher Recommendation Form**

Name of Student (printed)

Name of Teacher

School

Subject Area

Please complete the following assessment of the student named above as a part of the application process for the TCHS AICE Academy. Your evaluation is needed to determine this student's ability to be successful in this program. All recommendation forms will remain confidential within the review committee. **Please forward this form to Kelly Bailer at TCHS in a sealed envelope.** Thank you!

Rate the student in the following categories.

Academic Rating

- _____ 1. Academic Interests
- _____ 2. Study Habits
- _____ 3. Achievement Level
- _____ 4. Motivation
- 1 = Below Average

Rating Scale

- 5 = Superior
- 4 = Excellent
- 3 = Above Average
- 2 = Average

Character Rating

- _____ 1. Maturity
- _____ 2. Concern for Others
- _____ 3. Cooperation
- _____ 4. Personal Conduct
- _____ 5. Leadership
- _____ 6. Respect for Others

Overall Rating (Please Check One)

- _____ Highly Recommended
- _____ Recommended
- _____ Not Recommended

Other comments relevant to the student's potential success in the AICE Program would be appreciated. Please use the space below (continue on the back of this form if necessary) for these comments. Please be as candid as possible.

Teacher's signature

Date

**Treasure Coast High School AICE Program
ENGLISH Teacher Recommendation Form**

Name of Student (printed)

Name of Teacher

School

Subject Area

Please complete the following assessment of the student named above as a part of the application process for the TCHS AICE Academy. Your evaluation is needed to determine this student's ability to be successful in this program. All recommendation forms will remain confidential within the review committee. **Please forward this form to Kelly Bailer at TCHS in a sealed envelope.** Thank you!

Rate the student in the following categories.

Academic Rating

- _____ 1. Academic Interests
- _____ 2. Study Habits
- _____ 3. Achievement Level
- _____ 4. Motivation
- 1 = Below Average

Rating Scale

- 5 = Superior
- 4 = Excellent
- 3 = Above Average
- 2 = Average

Character Rating

- _____ 1. Maturity
- _____ 2. Concern for Others
- _____ 3. Cooperation
- _____ 4. Personal Conduct
- _____ 5. Leadership
- _____ 6. Respect for Others

Overall Rating (Please Check One)

- _____ Highly Recommended
- _____ Recommended
- _____ Not Recommended

Other comments relevant to the student's potential success in the AICE Program would be appreciated. Please use the space below (continue on the back of this form if necessary) for these comments. Please be as candid as possible.

Teacher's signature

Date