

WINDMILL POINT ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Nicole Ortega, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Windmill Point Elementary School recognizes the valuable contributions that parents make to their students' education. We will embrace every opportunity to involve our parents in preparing each child socially and academically to be valued members of society.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Windmill Point Elementary School (WMPE) conducts an annual Title I parent night near the beginning of the school year. The purpose of this function is to inform parents about our Title I programs, provide an overview of the Parent Involvement Plan and receive feedback from parents to make improvements, as well as introduce our parent resource center (in development). During this meeting, parents are also informed about the implementation of Florida Standards, as well as the new K-2 standards-based/trend grading system.

The Parent Involvement Plan is developed and monitored by the leadership team at Windmill Point Elementary School. Members of this team include the Administrative Team, the Guidance Counselor, The ESE Coordinator, and the Instructional Coaches. The School Advisory Council (SAC) provides input, evaluation, and adoption of the plan. The SAC consists of the principal, parents, teachers, educational support personnel, and other citizen representatives of the ethnic, racial, and economic community served by the school. The SIP is also presented to parents at a SAC meeting and their input is taken into consideration with final review by the leadership team.

The allocation appropriated to Windmill Point Elementary School will be used to provide programs and activities that build capacity for parental involvement and promote student achievement and academic success. The school will host various parent meetings and workshops to provide parents with strategies, information, and materials when working with their children at home to support the partnership between school and parents.

Parent Involvement Funds

1% parental involvement set aside (\$3,168).

- Teacher stipends for parental involvement activities (\$2,168)
 - Materials for parent workshops/meetings (\$1,000)
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Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Academy	Representatives from the Parent Academy of St. Lucie County will be invited to participate in parent involvement meetings/events to provide information about their services to families.
2	IDEA	Supplemental instructional support discussed with parents during the development of the student's IEP.
3	Open House	Parents will be provided with information of students' expectations and school curricula by allowing them to meet with their individual teachers during the Open House Night at the beginning of the school year.
4	Exceptional Student Education	The ESE chairperson will coordinate with the Parent Involvement Contact to personally invite parents of ESE students who may directly benefit from academic or behavioral workshops offered at the school.
5	ELL/ESOL	Translators are provided for parents who speak other languages. Workshops will be provided in the Technology Laboratory for parents interested in learning English via the use of Rosetta Stone and Imagine learning.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Plan and Schedule Meeting	Principal	9/2015	Meeting agenda and sign in sheet
2	Marketing	Principal/Teachers	8/2015 to 9/2015	Meeting agenda and sign in sheet
3	Conduct Meeting	Principal	9/23/15	School Data, Meeting agenda and sign in sheet

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The WMPE will offer multiple opportunities to accommodate parents and remove any barriers to family participation. Meetings will be offered in the morning, during school hours and in the evening during the week. Support will be provided to teachers in the classroom so that they can schedule conferences as needed by the families. Every attempt will be made to have teachers make phone calls to personally invite families to events. In addition, child care will be provided for those families that may not afford child care while participating in the meetings. PTO and SAC will be scheduled each month and refreshments, child care and other items will be available at all events to increase parent

participation. Spanish and Creole translation will be provided for each activity.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Annual Meeting	Principal	Student achievement improves when parents become involved in the school organization and understand the expectations and standards that drive the curriculum and student success.	9/23/2015	School Data
2	Curriculum Night	Guidance Counselor	Student achievement improves when parents become involved in the school organization and understand the expectations and standards that drive the curriculum and student success.	10/2015	School Data
3	Literacy & Pasta Night	Guidance Counselor/PTO	Student achievement improves when parents become involved in the school organization and understand the expectations and standards that drive the curriculum and student success.	11/2015	School Data
4	Open House	Principal/Guidance Counselor	Student achievement improves when parents become involved in the school organization and understand the expectations and standards that drive the curriculum and student success.	8/2015	School Data

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Importance of Parental Involvement	Instructional Coach	Increase parent support	10/2015	Parent participation in activities and student performance
2	Reaching Out and Communicating with Parents	Instructional Coach	Increase parent involvement and support	12/2015	Improved communication between teachers and families
3	Involving Parents in	Instructional	Increase parent	1/2016	Parent participation in

	their Child's Education	Coach	support		activities and student performance
4	Communicating and Working with Parents	Instructional Coach	Increase parent support	2/20/16	Parent participation in activities and student performance

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Title 1 Parent Resource Wall in the front office the school is available for all families to utilize. The resource wall contains materials in multiple languages for parents.

- Steps necessary to implement this activity: Review current supply of materials and purge irrelevant or outdated material; acquire updated materials and resources and update wall; periodically replenish and update resources on wall.
- Person(s) responsible: Guidance Counselor, Assessment Clerk, front office personnel.
- Timeline; 10/14 and ongoing.
- Evidence: Parent survey

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: WMPE will ensure that information related to the school, parent programs, meetings, and other activities is sent to the parents of participating children in a timely manner, an understandable format, and to the extent practicable, in a language the parents can understand. Additionally, WMPE will ensure that information is disseminated through various mediums, such as hard copies, student planners, on-line, automated phone messages, and school marquee.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children).

Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The LEA will hold ESOL/ELL parent nights to ensure that parents/families understand their rights to equal access to all education programs. Notification of these opportunities will be provided to families via Messenger, Facebook, Skyward, newsletters, flyers and personal contact. Considering the LEA's large population of Spanish and Creole speaking students, the LEA disseminates information to all parents in three language. English, Spanish, and Creole. In addition, meetings are conducted and translated in Spanish and Creole. The Exceptional Student Education specialist is on site to answer parents' questions of students that have special needs. The school counselors are available to assist with families who may be in need of a social worker or Migrant recruiter to ensure students' needs are met. Copies of all handout materials, sign in sheets, Messenger, Skyward reports will all be placed in the Title 1 compliance box.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components. Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Curriculum Night	1	105	Informational meeting to inform parents of core reading and math program.
2	FSA Informational night (Family Trivia)	1	95	Students and parents learned the importance of FCAT testing, what the results mean and how to help prepare.
3	CSI Night	1	80	Activities were correlated to the Next Generation Sunshine State Standards that are assessed in 5th grade.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Importance of Parental Involvement	1	40	Parent participation will increase, which will in turn improve student performance.
2	Family Friendly Schools	1	36	Teachers provide additional support as needed. Student achievement improves when parents become involved in their children's education at school and community.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Events were held during work hours	Some events will be held to meet the scheduling needs of more parents. For example the same event will be held both in the morning and evening. Provide more offerings and options to meet the interests of parents.
2	Communication	Send home reminder flyers two days before events. Use school messenger and monthly newsletters to better communicate with parents.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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