



**St. Lucie**  
PUBLIC SCHOOLS

AN "A" RATED  
DESTINATION DISTRICT



# **Student/Parent Handbook 2026-2027**

## **Fairlawn Elementary**

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# Fairlawn Elementary Magnet School

The purpose of this handbook is to keep parents and students informed of policies and procedures at Fairlawn Elementary Magnet School. All updates will be posted on the official school website and Facebook page.

## Belief Statements

- ✓ Fairlawn Elementary Magnet School is a designed to provide students with an academically focused education environment within St. Lucie Public Schools.
- ✓ Fairlawn Elementary Magnet School is a school designed to provide students with an academically focused educational environment within St. Lucie County School System.
- ✓ The core business of Fairlawn Elementary Magnet School is to create challenging, engaging and satisfying work for each student, every day.
- ✓ Students are our foremost concern. We believe each child can learn. Children learn at different rates and through multiple modalities. Varied experiences will be provided to teach, monitor, and evaluate student progress. Fairlawn is organized to provide a structured and stimulating learning environment.
- ✓ All personnel share the responsibility for student success. Students are challenged to enhance and extend their development with assistance and support provided by trained personnel utilizing professional observations, assessments and engaging lessons.
- ✓ Fairlawn faculty and staff are committed to creating a welcoming friendly, family-centered environment. This partnership connects the school, family and community through ongoing needs-based workshops and other community outreach programs. A variety of activities and celebrations are on-going to encourage involvement.
- ✓ Lessons are designed to encourage students to use knowledge to solve problems rather than passively absorbing information. Classroom activities prepare students for success in an information-based society.
- ✓ The focus of school activity is on each student and their work. Assessment is to be focused on individual learning gains and that such gains are best achieved through "minds-on" collaborative work that produces an individual product.
- ✓ All faculty and staff must be advocates for each student by providing authentic and novel experiences. The primary role of the teacher is to promote a level of affiliation that would so engage students that they will move into their futures well-equipped to face its challenges.
- ✓ Families, schools, community agencies, and the school district must work as a team in a collegial and collaborative atmosphere to provide the emotional, intellectual, physical, and psychological needs of each child. All team members are expected to follow existing policies.
- ✓ The school philosophy can be stated as follows: "It is the school's responsibility to teach academic curriculum and skills and to educate students for responsible citizenship. It is the parent's responsibility to support the school philosophy and goals, to teach children to respect school authority and to behave properly at school."
- ✓ Learning is valued and students gradually gain the responsibility for their own learning.

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## St. Lucie County Public Schools

**Mission** The mission of the St. Lucie Public Schools is to ensure all students graduate from safe and caring schools, equipped with the knowledge, skills, and desire to succeed.

**Vision** St. Lucie Public Schools, in partnership with parents and community, will become premier centers of knowledge that are organized around students and the work provided to them. Our name will be synonymous with the continuous improvement of student achievement and the success of each individual. Our promise is to move from good to great focusing on our core business, the creation of challenging, engaging and satisfying work for each child, every day. This is the St. Lucie Way!

**Focus Areas** Teaching and Learning; Safe and Caring Schools; Talent Development and Growth; Communication/Community Engagement/Customer Service

# **FAIRLAWN ELEMENTARY MAGNET SCHOOL**

## **VISION**

Fairlawn Elementary School will be a high-achieving learning community where all stakeholders work collaboratively to design experiences that will challenge and equip students with the skills needed to be successful in college and/or their chosen career in a globally competitive society.

## **MISSION**

Fairlawn Elementary School will empower students to become life-long learners by giving them ownership of their learning. Students will utilize problem solving skills and effective communication to solve authentic tasks every day.



## **KIDS AT HOPE PLEDGE**

I am a Kid at Hope. I am talented, smart and capable of success. I have dreams for the future and I will climb to reach those goals and dreams every day.

All Children are Capable of Success, No Exceptions!

## **KIDS AT HOPE TREASURE HUNTER'S PLEDGE**

As an adult and a Treasure Hunter, I am committed to search for all the talents, skills and intelligence that exists in all children and youth.

I believe all children are capable of success, No Exceptions!

# I. ARRIVAL AND DISMISSAL FOR STUDENTS

## BELL SCHEDULE

|           |                               |
|-----------|-------------------------------|
| 8:00 a.m. | Students may arrive on campus |
| 8:30 a.m. | Instruction Begins            |
| 3:00 p.m. | All students dismissed        |

Students may arrive on campus beginning at 8:00 a.m. There is NO SUPERVISION for students before 8:00 a.m.

**For everyone's safety**, parents, please remember not to cross through the traffic during morning drop off and afternoon pick up. If you should need to enter the school building, please park in the Parent/Visitor parking lot and walk on the sidewalk to the office. Please be thoughtful of our neighbors and their property and not park on anyone's lawn or driveway, Parking vehicles in the neighborhood and walking to the school to pick up children adds to traffic congestion and improper traffic patterns. Parents may also run the risk of being ticketed by the police department for illegal parking.

## BUS TRANSPORTATION

Before the start of the school year, All students who intend to ride the bus MUST REGISTER ANNUALLY. (The link or QR code will be posted on Facebook and in the front office) Regular bus students are to report to the designated bus loading zones. Please teach your child his/her bus numbers. It is the policy of the Transportation Department that children should not ride any bus other than their own. If a student is to take a different bus, parents must contact the Transportation Department for approval and then supply the school with a written note informing us of the length of time involved. If a student is not riding the bus on any one afternoon, the teacher/or office MUST receive written notice specifying how the student will be going home NO LATER THAN 2:30 PM. Please do not fax a notice to the school, the machine is only monitored twice a day, and a notice could be missed. If a notice is not received, the child will be placed on the bus as designated for the regular dismissal routine.

The St. Lucie County School System provides bus transportation for students living more than two (2) miles from school. However, if the student's behavior creates a safety hazard on the bus, it will become the administration's duty to deprive the student of bus riding privileges for several days. This in no way excuses the students' absence from school. Parents are expected to transport their child to school if bus suspension occurs. When the administration receives a complaint (referral) from the bus driver regarding the inappropriate behavior of a student, the parent will be notified of the incident and counsel the student to encourage appropriate behavior. After the second referral a parent will be contacted by telephone and students may be suspended from riding the bus for several days. The driver's main responsibility is to transport the students safely to and from school. The driver needs the cooperation of the students, teachers, and parents if he/she is to accomplish this task. In order to minimize problems resulting from bus transportation, students are asked to comply with the following:

1. Arrive at the bus stop ten (10) minutes ahead of scheduled time. Arriving too far ahead of the scheduled time may result in boredom causing children to get into mischief.
2. While waiting for the bus, remain in the loading area, not in the street.
3. Wait until the bus stops before advancing to board the bus.
4. Board the bus quietly and be seated.
5. Speak quietly with your neighbor.
6. Maintain silence when the bus approaches and crosses railroad tracks.
7. Keep the aisle of the bus clear of books, feet, backpacks, etc.
8. Keep head, hands, and arms inside the bus at all times.
9. Remain seated when the bus is moving.
10. Older students should assist younger students when getting on and off the bus.

11. Never run while boarding or leaving the bus.
12. Always cooperate with the driver.
13. No eating or drinking on the bus.
14. Keep hands, feet and objects to yourself on the bus.
15. Never throw any objects out of the bus window.
16. Respect the bus property by not coloring, writing, or ripping the seats.
17. No glass containers are allowed on the bus.
18. Do not bring reptiles, snakes, insects, animals, or marine life (dead or alive) on the bus.
19. Do not ride a bus other than the one to which you are assigned, without authorization from the Principal or SLC Transportation Department.

**CHANGES IN TRANSPORTATION ROUTINE** Make certain your child understands transportation arrangements before leaving home in the morning. **IF THERE IS ANY VARIATION IN THE REGULAR ROUTINE, PLEASE SEND A WRITTEN NOTE TO THE SCHOOL.** If we do not have written notice from the parent/guardian the student will go home according to the regular routine. -

**CUSTODY OF STUDENTS** School personnel will release pupils only to natural parents, guardians, or their designees unless there is information on file in the school office, a copy of a Florida Court Order which grants or denies access for release to one parent or the other, or a third party. **Proper identification for release of pupils will be required.**

**EARLY STUDENT PICK UP** **During** the school day students must be picked up from the office. Students will not be called to the office until the adult arrives to pick them up. Please do not request early student pick up with 30 minutes of dismissal. (after 2:30 on regular days/12:30 on early dismissal days) This interferes with the dismissal procedures and compromises school safety and security measures. Students will not be released to persons other than parents or legal guardians unless the identity and authority of the person has been established by notification from the parent or guardian in writing and the name is included on the official emergency information form. The release request shall be denied if proper identification is not provided. Early pickups constitute a tardy. Please pick up your child early only in case of an emergency or an appointment.

**EARLY DISMISSAL** School will be dismissed at 1:00 p.m. on Early Release Days. Please plan to pick up your child on time.

**PICK UP STUDENTS** **Student** safety and security is our primary concern. All pick-up students will be escorted by school personnel to the pick-up area. Parents and older siblings are requested not to escort or pick up younger students from classrooms. Parents are to pick up students at the end of the day in the designated parent pick up area. Parents **MUST remain in their cars.** Parents must post their students' name in the front window of their car for quick recognition. Please remember to be patient. The line will move quickly as soon as routines are established (usually after the first 2 weeks of school). An adult supervisor will escort your child to the car. Please instruct your child to wait until your car approaches and he/she is called and escorted to the car. When pulling away, please check carefully for others leaving the campus. **The safety of our students is of the utmost importance.**

**IMPORTANT – If you plan to enter the building near dismissal time for a conference or some other reason, please park in designated parent/visitor parking spaces. If you're attending a conference, please proceed to the office and secure a pass to enter the classroom.**



## II. ATTENDANCE and TARDIES



### St. Lucie County School District Parent Notification of Attendance Policies

Florida State Statute 1003.24-*Each parent of a child within the compulsory attendance age is responsible for the child's school attendance as required by law. The absence of a student from school is prima facie evidence of a violation of this section; however, criminal prosecution under this chapter may not be brought against a parent until the provisions of s.1003.26 have been complied with.*

- Every absence will be listed as unexcused until the school receives a note within 3 days that has been signed by the parent and contains the following information: student's name, date of absences, reason for the absences, and a daytime telephone number.
- Tardies/early pickups will be excused or unexcused. Excused tardies/early pickups must meet the same criteria as an excused absence and must have a parent note.
- Once a student in grades K-12 has accumulated 3 excused tardies due to leaving school early for medical/dental appointments within a semester, the parent must provide documentation from a physician that the student had a medical/dental appointment for subsequent class absences or tardies to be excused.
- A student diagnosed with Autism Spectrum Disorder and who has an appointment, partial day or full day with a health care practitioner to receive generally recognized services such as applied behavioral analysis, speech therapy, and occupational therapy will have the absence excused when the school is provided appropriate documentation (see student progression plan for further information).
- Students who have accumulated more than 10 excused or 5 unexcused absences in a semester, must have vacation travel approved by the principal in advance for the absences to be excused.
- Missing the bus is excused if the bus is more than 5 minutes early or more than 15 minutes late, as confirmed by the school.

**Physician Authorization Requirement**-A note from a physician containing the dates of the absences for which excuse is sought and the reason for the absence is required in the following circumstances:

- Student has accumulated a total of 10 excused or 5 unexcused absences within a semester, subsequent absences of 3 or more consecutive days may not be excused unless documentation is received demonstrating that attendance was impractical or inadvisable on account of sickness or injury, attested to by a written statement of a physician.
- Student has accumulated a total of 15 excused absences or 8 unexcused absences within the school year, subsequent absences of 2 or more consecutive days will not be excused unless: (a) the parent has on file with the school a statement from a licensed physician documenting the student's chronic medical condition and a valid release allowing the school to communicate with the physician, and/or (b) documentation is received demonstrating that attendance was impractical or inadvisable on account of sickness or injury, attested to by a written statement of a physician

**Lack of attendance can result in court action**-As required by law, truancy cases are filed in the Circuit Court in St. Lucie County. A Truancy Petition can be filed when a student has 5 unexcused absences in a calendar month or 10 unexcused absences in a 90-calendar day period. Truancy cases are official judicial cases. Penalties include, but are not limited to: monetary fines, jail time, student being placed in a shelter, community service and loss of custody. Middle and high school truancy cases may be also referred to CINS/FINS for intervention.

You may view your child's records (including attendance) online through Skyward Family Access, which may be activated at your child's school.

Please read the District Student Progression Plan for more information regarding the Attendance Policies in the Saint Lucie County School District at [www.stlucie.k12.fl.us](http://www.stlucie.k12.fl.us)

*Student/Parent Copy*

## **MAKE-UP WORK**

### **K-12**

- Allowed for all absences, excused or unexcused
- The student has 1 day to make up the work for each day absent, not including the day of return. Previously assigned work is due on the day the student returns at school.
- All work, regardless of the number of days absent, must be made up on or before grades are due in the final quarter of the school year. "Students whose work is turned in after the end of the grading period for quarters one through three, will receive an "I" or incomplete. If the work is turned in on-time, the student will receive the grade for the work
- Incomplete grades become "F" or "O" if not replaced with the grade for the makeup work that was turned in on time
- The student will take announced tests on first day of return to school. The student will be allowed 2-days to prepare for tests assigned during the absence.

### **K-5**

- The teacher will inform student/parent of work to be made up as specifically as plans will allow but is not expected to develop special assignments.
- Graded at full credit

## **LEARN MORE**

For additional information about attendance, please log on to the St. Lucie Public Schools website at [www.stlucieschools.org](http://www.stlucieschools.org) to Parents/Students tab to read the district Student Progression Plan.

## **III. CAFETERIA**

Breakfast and/or lunch are available to all students and guests. Both programs are designed to provide a wholesome, well-balanced meal. Milk or juice may be purchased by students who bring their lunch. Full-price meals may be paid for in advance on the morning of the first day of the week in the cafeteria. You may find this procedure to be more convenient. Parents may now pay for their child's lunch with a credit card by going to the Parent Portal on the District web site. Free and reduced lunches are available to students whose families qualify under federal regulations. Application forms are available online to all students. Students must qualify EACH year for participation in the free or reduced lunch program.

**PRICES** Breakfast: All students in SLPS received breakfast at no cost. Lunch: Please check the district website for approved prices. Meals will be served according to USDA guidelines so that both students and staff remain safe. Specific meal service procedures are located on our district website at [www.stlucieschools.org](http://www.stlucieschools.org) under the parent/student tab.

**NO VISITORS DURING LUNCH** During the school year, the School Advisory Council, along with Fairlawn's Faculty Council, voted to no longer allow "Lunchtime Campus Visits due to safety concerns. Families may bring birthday treats to be shared with their classmates only. Please check with your child's teacher regarding appropriate store-bought treats.

Students are expected to always display proper social skills and good table manners. The following rules will be observed to promote good lunchroom decorum:

1. Students are to enter the cafeteria quietly and in an orderly line.
2. Students are encouraged to practice good table manners. Throwing food, playing at the tables or talking loudly are unacceptable behaviors. Trading or sharing food is not permitted. Children are to talk softly and make the cafeteria a pleasant place to eat.
3. Students are to make only one trip through the lunch line. If something is forgotten, they are to raise their hand for adult assistance.
4. Games or toys are not permitted in the cafeteria.

5. Gum, candy, soft drinks, or glass containers of any kind are not permitted in the cafeteria. (Please remove from pre-boxed lunches such as lunchables)

Students are encouraged to bring a healthy well-balanced meal if they do not participate in the school lunch program. Ice cream/snacks may be available at an additional cost.

## **IV. CONFERENCES PARENT/TEACHER**

### **CONFERENCES AND SCHOOL VISITATION - Will be set by appointment in person or virtually**

In an effort to continually improve the safety and security of your children, St. Lucie Public Schools uses a visitor management system called Raptor. All campus visitors, including parents and alumni, will need to have their driver's license, military ID, or state identification card available. The Raptor system accesses a national database, preventing anyone who should not be on our campus from gaining access. All visitors need to stop in the office and receive a visitors' pass before you proceed through the building.

Teachers are available for conferences before and after school. A twenty-four (24) hour notice is necessary prior to the conference date. Emergencies are accommodated as needed. Appointments may be made by calling the school office. Your involvement in your child's education is the most important thing you can do to help your child succeed.

## **V. CURRICULUM AND PROGRAMS**

### **ART RESOURCE CLASS**

Students will participate in a Disciplined Based Art Education. DBAE is the study of:

- ✓ Art History: students learn about artists
- ✓ Art Criticism: students learn how to discuss works of art
- ✓ Art Aesthetics: students give value to works of art
- ✓ Art Production: students create works of art

This extensive art program will follow state and national standards and enhance the academic curriculum.

### **CURRICULUM**

According to the Florida Department of education, the Florida Standards reflect our foundational expectations of what all students should know and be able to do in each grade from kindergarten through 12<sup>th</sup> grade. The standards provide students with the knowledge and skills they need to be college and career ready. They are a set of rigorous academic standards that challenge and motivate students. You may view the Florida Standard at [222.stlucieschools.org](http://222.stlucieschools.org) under the Parents/Students tab and click on resources, then curriculum.

### **EXCEPTIONAL PROGRAM AREAS**

In keeping with the philosophy of our school district, several special programs are offered at school to provide for special individual needs of children.

Children are considered for evaluation for special programs upon referral. Checklists, anecdotal records when applicable, copy of conferences, and documented interventions attempted must accompany the referral. When required information is received, the school's Problem-Solving Team meets to determine appropriate action. This team is composed of school and district staff along with the parents. Parental permission is required to proceed. Once it is acquired, the school may need to screen the student, then a case number is requested from Psychological Services and the child's name is submitted for the requested evaluation. Appropriate steps must be completed before a psychological evaluation is initiated. If you have questions or concerns regarding testing procedures, exceptional education programs, staffings, and reviews, the school guidance counselor will be happy to assist you.

**LEAST RESTRICTIVE ENVIRONMENT** – the intent of the LRE is to develop a total educational program for exceptional students including academics, extracurricular activities, daily school activities (lunchroom, Media Center etc.) and community involvement within the regular school environment.

**FIELD TRIPS** This may change during the course of the year.

Field trips of educational value are educational highlights. If parents wish to permit their child to go on these trips, the parent/guardian must sign the permission form and return to the classroom teacher. If a student does not have a form signed by the legal parent or guardian, he/she will not be able to go on the trip. Out of county field trips permission forms must be notarized. All parents chaperoning on a field trip must be an approved St Lucie Public Schools volunteer 72 hours prior to participation. Applications are available on the district website. Siblings may not accompany parents.

### **GUIDANCE**

The goal of the guidance program is to help every student through his/her own efforts, discover and develop his/her best talents for personal happiness and social usefulness. Guidance programs help boys and girls grow in self-understanding and thoughtful self-direction, as well as to develop personally, socially, emotionally, vocationally, and intellectually. To create a stimulating and challenging environment, individual activities are also held. Diagnosis and testing are other facets of the guidance program.

### **MEDIA CENTER/LIBRARY**

The Media Center provides children with materials and books that are educational, wholesome and interesting. Rules of good behavior must be observed in the media center. All students have access to the media center. Reading for pleasure is encouraged and students are guided in developing the techniques of research. Books may be checked out for a seven-day period. However, the cost of lost or damaged books must be reimbursed to the school. Students who do not return library books within a specified time will receive notification. Parent cooperation is solicited in fostering student responsibility for return and/or payment for library books.

### **MUSIC RESOURCE CLASS**

All K-5 students at Fairlawn receive a well-rounded music education which includes singing, movement, playing various classroom instruments and music appreciation. Music is an integral part of your child's education; therefore, students receive academic and conduct grades in music. Students are evaluated using written tests, oral tests and observation of performance. Students are expected to follow the same conduct rules that they are expected to follow in their regular classroom.

### **PHYSICAL EDUCATION RESOURCE CLASS**

All K-5 students participate in a Physical Education program. Please remind your child to wear tennis shoes and shorts on P.E. days according to the Student Handbook. No one will be excused from physical education because of improper dress. However, this prevents your child from performing to the best of his/her ability.

If your child must be excused due to an illness or injury, please send a note with your child that day. The note must be written and signed by the parent or guardian. If your child has to be excused for an extended period of time, a note or letter from the doctor will be required. **IMPORTANT!** Please notify the school of any medical problem(s) that would restrict your child's activities in physical education as soon as possible.

### **PROBLEM SOLVING/MULTI TIERED SYSTEM OF SUPPORT (MTSS)**

The problem solving/Multi-Tiered System of Support (MTSS) is designed to assist students whose behavior or academic issues are interfering with his/her learning or adjustment to the classroom. The team is comprised of the guidance counselor, the classroom teacher, and the PS/Rtl coach. Additional participants may include Exceptional Student Education personnel, school personnel, and/or parents. The Problem-Solving process is designed to maximize student achievement by focusing on modifying the instructional environment to support student progress. The teacher utilizes student centered data to make decisions about programs and interventions. The stages of Problem Solving are Problem Identification, Goal Identification, Intervention Development and Implementation, and Evaluation.

SECTION 504 of the Rehabilitation Act, commonly called Section 504 is a civil rights statute that has been around since 1973. It prohibits discrimination on the basis of handicap and is enforced by the Office of Civil Rights. It states: "No otherwise qualified handicapped individual in the United States shall, solely by the reason of his or her handicap, be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or under any program or activity conducted by any Executive agency or by the United States Postal Service." A handicap according to Section 504 is defined as if he/she has a physical or mental impairment which substantially limits one or more major activities; has a

record of such impairment or is regarded as having such an impairment. In addition to school aged children who are eligible for special education services, this includes for example, persons with communicable diseases, temporary handicapping conditions, attention deficit hyperactivity disorder (ADHD), behavior disorders, chronic asthma and severe allergies, physical handicaps and diabetes.

**SAFETY PATROL**

The school safety patrol will provide fifth grade students with an opportunity to learn and practice good safety rules as well as leadership responsibilities. Members will be fifth grade students except for the last nine weeks of the school year when potential fifth graders (current fourth grade students) will work with a fifth-grade student for training. Patrol members help by providing assistance to parents and reminding students about the school rules and safety procedures. Students not obeying school rules will be reported to an adult supervisor or administrator for disciplinary action.

**SOCIAL WORKER**

The social worker helps to extend the school into the home. The social worker may visit the home to check on attendance, obtain health and family history information, and to conference with the parents regarding school concerns.

**STUDENT COUNCIL**

The Student Council consists of students in grades 3-5 who represent their classmates. The objective is to give students an opportunity to practice leadership skills and to promote school-wide programs or projects. The meetings are primarily conducted by selected student officers with adult supervision.

**TEXTBOOKS & COMPUTERS (laptops)**

All textbooks are loaned to students for their use during the school year. It is requested that they be handled carefully and kept as clean as possible. Families will be charged for lost or damaged textbooks and/or laptops. Damaged books or laptops will be assessed and charged individually.

|                 |                       |
|-----------------|-----------------------|
| New Book–1 year | Replacement cost 100% |
| 2-3 years       | Replacement cost 75%  |
| 4 years or more | Replacement cost 50%  |

**VI. GENERAL INFORMATION**

**BACKPACKS AND STUDENT TOTES**

Students may enjoy a variety of styles, colors and designs of back-packs when bringing supplies and books to school. No rolling (wheeled) backpacks for students in grades, K, 1, 2, and 3. No luggage (suitcase) style allowed for any student. Book bag size only please!

**CHANGE OF ADDRESS/PHONE**

Parents are responsible for notifying the school office of any change of address or phone number. The school cannot be held responsible for failure to communicate if it is not informed of changes. Proof of address (such as a mortgage, lease agreement or utility bill) is required prior to changing an address. It is very important to provide current phone numbers, as well. This applies not only to home phone numbers, but business and emergency phone numbers of parents and persons-to-notify previously registered with the school. Please complete the information on the student data form and return to school. Please keep us informed of student information changes but submitting approved documentation.

**CLASS PARTIES**

Two (2) are permitted yearly. No individual child’s birthday will be celebrated with a classroom party. However, birthdays are important. Individually wrapped treats may be sent in for celebration. Taking a child off campus as well as delivering gifts to the classroom is not appropriate. Treats are for students in your child’s classroom only. **You may not send balloons, punch, party hats, napkins, cups, etc. or have delivery services drop off to students.**



## **COMMUNICATION**

Communication between home and school is an essential part of the educational process. Parents can monitor their child's progress through Skyward Family access. The form is located at [www.stlucie.k12.fl.us/pdf/school-family-access-form.pdg](http://www.stlucie.k12.fl.us/pdf/school-family-access-form.pdg). A copy of your current ID must accompany the form. Updated information on events at Fairlawn, as well as other pertinent information, please follow Fairlawn's webpage, Facebook and Twitter.

## **CONFISCATED ITEMS**

Students should only bring to school items necessary for education. Toys, radios, tape recorders, etc. are not allowed and will be confiscated and sent to the office. These items may only be retrieved by parents or guardians after a conference with the classroom teacher or administrator. If a student brings the items to school and they are lost or stolen, the school is NOT responsible for replacement. Any item that is a weapon or that could be construed as a weapon will be turned over to the S.R.O. (School Resource Officer/Sheriff's Deputy) for determination as to criminal intent. Parents, please stress with your child/children that knives of any type are **NOT** allowed on school property (including busses).

## **DRESS CODE**

Fairlawn Elementary is committed to providing the very best learning environment possible for your child. Among the many efforts which contribute to this commitment is Fairlawn's mandatory uniform policy. Standard uniforms may be purchased at a uniform store or a department store (i.e. Penney's, Target, Old Navy-online, Walmart, etc.).

CAUTION: Not all items labeled "uniform" are part of Fairlawn's mandatory uniform dress code. Please send any dress code item in question to school in a bag and we will be glad to check it for you. PLEASE DO THIS PRIOR TO REMOVING TAGS IN THE EVENT IT NEEDS TO BE EXCHANGED. Basically, you need to think – Plain and Basic! The only items allowed to have cartoon characters are book bags, back packs and lunch boxes. Rolling book bags are permitted for grades 4 - 5, but not allowed in Grades K -3.

Dress code compliance will be checked on a regular basis. A member of the school staff will call you or have your child call home the morning that there is a dress code violation. Repeated infractions may result in a discipline referral. A limited clothing bank is available if there is a need for assistance. If appropriate clothing is available at the school, the student will be loaned a change of clothes for the day. These items must be washed and returned within a reasonable time. If clothing is not available, the student will be asked to call home for parents to bring appropriate clothing.

It has been observed that student attitudes and behavior are improved when a more serious tone is set within the school. This allows academic achievement to be our focus. Thank you in advance for your support of this important policy.

## Fairlawn Elementary Dress Code 2026-2027

|                             | Yes 😊                                                                                                                                                                                                                                                                                                                                                              | No 😞                                                                                                                                                                                                                                                                                                    |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Shirts</b>               | <ul style="list-style-type: none"> <li>Solid red, white, navy, light blue or royal blue collared polo shirt (short or long sleeved)</li> <li>Solid red, white, navy, light blue or royal blue long sleeve shirt worn under collared shirt.</li> <li>Fairlawn T-shirt (Fridays only)</li> <li>'Peter Pan' Collared shirt w/sleeves under uniform jumpers</li> </ul> | <ul style="list-style-type: none"> <li>Shirt with logo or writing other than Fairlawn logo Striped, print, or plaid shirts</li> <li>T-Shirts (except Fairlawn school t-shirt on Fridays)</li> <li>Untucked shirts</li> <li>Long sleeve undershirts that are not dress code colors and plain.</li> </ul> |
| <b>Shorts</b>               | <ul style="list-style-type: none"> <li>Solid navy or khaki uniform shorts</li> <li>Fairlawn plaid shorts</li> </ul>                                                                                                                                                                                                                                                | <ul style="list-style-type: none"> <li>Jean shorts</li> <li>Cut-offs</li> <li>Any shorts more than 3" above or below the knee</li> </ul>                                                                                                                                                                |
| <b>Belts</b>                | <ul style="list-style-type: none"> <li>Solid black, blue, brown, khaki, white or navy belts</li> <li>Uniform-style Fairlawn plaid belts</li> <li>Optional for students in K and 1<sup>st</sup> grade.</li> </ul>                                                                                                                                                   | <ul style="list-style-type: none"> <li>Large buckles</li> <li>Designs</li> </ul>                                                                                                                                                                                                                        |
| <b>Shoes/Socks</b>          | <ul style="list-style-type: none"> <li>Sneakers</li> <li>Low heeled, closed-toed shoes with a back</li> <li>Solid color white, brown, black, red, blue <u>socks</u></li> <li>Solid color white, brown, black, red, blue <u>tights</u></li> </ul>                                                                                                                   | <ul style="list-style-type: none"> <li>Shoes with wheels, lights, or sound</li> <li>Flip flops, soft plastic shoes or sandals</li> <li>Shoes with cleats</li> <li>Crocs</li> <li>Boots</li> </ul>                                                                                                       |
| <b>Jackets</b>              | <ul style="list-style-type: none"> <li>Fairlawn sweatshirt/zip up</li> <li>Solid grey, blue (navy, royal, baby) <u>red</u>, <u>white</u>, or black sweatshirt or sweater with zipper, buttons, or snaps</li> <li>Heavy jackets for <u>outside use/transition only on cold days</u> (55 degrees and lower)</li> </ul>                                               | <ul style="list-style-type: none"> <li>Sweatshirt/Jackets/Sweaters with writing, pictures, or logo designs</li> <li>Hoods may not be worn inside</li> </ul>                                                                                                                                             |
| <b>Pants</b>                | <ul style="list-style-type: none"> <li>Solid navy or khaki uniform pants</li> <li>Standard solid <u>blue</u> jeans (no other colors)</li> </ul>                                                                                                                                                                                                                    | <ul style="list-style-type: none"> <li>Fad, embroidered, faded, or jeans with designs</li> <li>Leggings</li> <li>Frayed, holes, or ripped pants/designs or overly baggy</li> <li>Colored jeans</li> </ul>                                                                                               |
| <b>Hair</b>                 | <ul style="list-style-type: none"> <li>Well groomed</li> <li>Natural colors only</li> <li>Out of face</li> <li>Non-distracting</li> <li>Flat head bands</li> </ul>                                                                                                                                                                                                 | <ul style="list-style-type: none"> <li>Fairy/glitter hair</li> </ul>                                                                                                                                                                                                                                    |
| <b>Dresses &amp; Skirts</b> | <ul style="list-style-type: none"> <li>Navy, Khaki or Fairlawn plaid skorts, skirts or jumpers</li> <li>Solid red, white, navy blue, or light blue dresses with collars and sleeves</li> </ul>                                                                                                                                                                     | <ul style="list-style-type: none"> <li>Dresses, skorts or skirts shorter than 3" inches above the knee</li> </ul>                                                                                                                                                                                       |
| <b>Misc.</b>                | <ul style="list-style-type: none"> <li>Jewelry and nails must be non-distracting (nails may not exceed 1/2" total length)</li> <li>Masks may be worn as needed but must be solid color and plain (no writing/pictures/logos)</li> </ul>                                                                                                                            | <ul style="list-style-type: none"> <li>Wearable smart devices</li> <li>Tattoos/temporary tattoos</li> <li>Artificial nails/Acrylic nails</li> <li>Make-up</li> <li>No piercings other than ears</li> <li>No arm sleeves</li> </ul>                                                                      |

\*Please note, attending Fairlawn means you have agreed to above dress code, if dress code is not followed, reminders will be sent home to parents and students will be asked to change

Updated June 2026

Throughout the year there will be non-dress code days where students will be allowed to wear non-dress code clothing. Parents will be notified of these days. On non-dress code days, clothing must be free from holes and tears, inappropriate graphics or wording, too short, see through, no tank tops, no cleavage or stomach showing. Pajama type clothing, dyed hair and tight-fitting wear will not be permitted. **Crocs are not permitted.**

### EMERGENCY DRILLS

Periodically, fire and other emergency evacuation drills are held to teach procedures so reaction to any emergency will be orderly and not result in panic. You may want to ask your child to share the information he/she learned during a drill with the entire family for at-home safety.

### EMERGENCY EVACUATION

We are required to advise parents annually of school evacuation procedures. In case of an emergency at the nuclear power plant our procedure is as follows:

1. No actions would be taken with classes of emergency known as “unusual event” or “alert”. These emergency classifications generally involve a minor incident at the plant site that requires no public action.
2. In a “site area emergency” or “general emergency” which involves a more serious incident, evacuation may be required with students being transported to predetermined centers. **Do not attempt to pick up students at the school.**
3. If evacuation is required, students from Fairlawn Elementary will be transported to: St. Lucie County Fairgrounds, 15601 West Midway Road, Fort Pierce, FL.
4. Local radio and television stations will announce when and where parents can pick up their children. Please bring a photo ID with you to pick up your students.

### **HOMELESS EDUCATION**

If a student lacks a fixed regular and adequate nighttime residence. i.e. lost your housing due to economic hardship and is sharing the housing of other persons in a shelter, motel, vehicle, park, camping around, substandard housing; or in another type of temporary or inadequate housing, your child(ren) may qualify to receive help through the McKinney Vento Act. Additional information is available through the guidance counselor. You can also log on to the school district website, Parents and Students tab, then click on Homeless.

### **LOST AND FOUND**

All articles lost on the bus or at school will be turned into the office or lost and found location. PLEASE LABEL ALL COATS, LUNCH BOXES, AND OTHER PERSONAL ITEMS. All items not claimed after the last day of school will be donated.

### **MESSAGES AND TELEPHONE CALLS/CELL PHONES**

#### **Cell Phone Use**

Beginning with the 2025-2026 school year, elementary and middle school students **are not permitted to use** a wireless communication device including cell phones **during the school day.**

In accordance with new legislation recently signed into law, students may not use their cell phones or wireless communication devices at school throughout the entire school day including during lunch or class changes.

Allowable Exceptions:

Students may only use their cell phone or wireless communication device during the school day for the following reasons;

1. If authorized by a school administrator in the front office or clinic.
2. If a physician licensed under Chapter 458 or Chapter 459 has certified in writing that it is necessary based on clinical reasoning or evidence or,

In accordance with

3. The student's Individual Education Plan or,
4. The students 504 Plan under section 504 of the Rehabilitation Act of 1973.

### **PERSONAL ITEMS AND VALUABLES**

Do not bring items such as, but not limited to money, iPods/ipads, electronic games, smart watches and jewelry.



These items are subject to confiscation. The school is not responsible for personal items that are lost, stolen or damaged. Items for special occasions (i.e. balloons, candies, flowers, etc.) are not permitted during the school day. If a parent brings them for an awards ceremony, they will be asked to bring them home for their student. These items will not be transported on a school bus. If a student forgets his/her lunch, book, homework, money, or any other item needed for school, we will make sure that your student receives it as soon as possible. Those necessary items should be delivered to the front office.

### **PLEDGE AND PREAMBLE**

Section 1003.44, Florida Statutes, requires that the Pledge of allegiance to the flag of the United States be recited at the beginning of the day in every Florida public elementary, middle, and high school. The statute also requires public schools to post in a conspicuous place a notice stating that each student has the right not to participate in reciting the Pledge.

1. Any student who chooses not to recite the Pledge shall be excused from such activity, and shall also be excused from standing during the Pledge.
2. Any student who chooses not to stand or to recite the Pledge may not disrupt the reciting of the Pledge by others. Any material disruption of the Pledge may subject a student to disciplinary action in a like manner as any other material disruption of a school activity.
2. The school may not discipline or otherwise single out any student who chooses not to stand or to recite the Pledge and who does not otherwise disrupt the reciting of the Pledge by others.
4. The school shall notify the parent(s) of any elementary or middle school student (grades k through 8) who chooses not to recite the Pledge or to stand during the Pledge. The parent(s) will be requested, but will not be required, to confirm in writing his, her, or their agreement with the student's choice.

### **WITHDRAWAL**

Parents should complete withdrawal forms at the office before transferring a student. This helps expedite the transfer of a child's records.

## **VII. HEALTH INFORMATION**

### **IT IS ESSENTIAL THAT AN EMERGENCY NUMBER BE PROVIDED FOR EACH CHILD AND THAT ANY CHANGES IN WORK OR HOME PHONE NUMBERS BE REPORTED TO THE OFFICE**

In accordance with Florida Statute 381.0056, the St. Lucie County School District in cooperation with the St. Lucie County Health Department will conduct health screening activities for selected student groups during the school year.

The screenings will include:

- ✓ Height and Weight, which will include Body Mass Index (BMI) calculation for grades 1, 3 & 6.
- ✓ Vision and Hearing Screenings for grades K, 1, 3 & 6
- ✓ Scoliosis Screenings for grade 6

In addition to these screening activities, your child will receive first aid and care in the event he/she is injured or becomes ill while at school. You will be informed, in writing, if your child fails to meet any of the screening standards. You are encouraged to seek further professional assistance. If you DO NOT want your child to participate in school health screenings, PLEASE NOTIFY THE SCHOOL in writing and include your child's name and grade.

All medication, prescription and non-prescription, must be kept in the clinic under lock and key and will be administered only by the school designated personnel once all requirements are met. The administering

or dispensing of medicines (prescription or non-prescription) to students by employees of the school system without authorization by a licensed physician and the parent of the student is forbidden. It is, therefore, recommended that parents inform their doctor of their child's school hours in order to encourage the administration of medication at home, whenever possible.

### **CLINIC (Illness and/or Accidents)**

The health aide monitors the clinic and performs vision, hearing, and weight screening for students at designated grades. Students' health records are also maintained by the health aide. Students who become ill or need first-aid will be sent to the clinic. You will be notified if your child is to be sent to the clinic with a written note or a phone call if the situation requires your immediate attention. An accident report is completed following any injury requiring first-aid.

It is **CRITICAL** for you to complete both sides of the EMERGENCY MEDICAL CARD provided by the school health paraprofessional. Please be sure to include your home phone, work phone number (parents), and any additional emergency contact(s) phone number(s) and return to the school as soon as possible. If a student is sent home with head lice, they are not permitted to ride the bus or return to class unless they have been checked by the school health aide and found to be free of lice and/or nits.

### **MEDICAL EMERGENCIES**

For the purpose of this policy the following are to be considered serious medical emergencies:

1. Difficulty breathing or has stopped breathing
2. Bleeding which appears difficult to control
3. State of shock because of excessive bleeding, severe pain, insulin reaction, or
4. Diabetic coma
5. Unconscious (beyond fainting)
6. Extensive burns
7. Drug overdose or oral poison other than drugs

In the event of a serious medical emergency requiring medical attention, the principal or designee will call 911. Once the emergency medical service (EMS) personnel arrive at the scene, they assume the responsibility for the care of the individual.

### **PHYSICAL EDUCATION EXEMPTION**

If your child needs to be excused from participating in physical education for a day, you will need to send a note to the physical education instructor. In order for students to be exempt for a longer period, a doctor's statement will need to be placed on file in the office.

### **SCHOOL INSURANCE**

Your child will be provided with the safest of school environments. However, an injury could result from an accident and the School Board does not assume liability in these instances. Parents may want to consider enrolling their child in the SCHOOL CHILD INSURANCE PROGRAM. Students are offered a choice of school day coverage, or 24-hour coverage fees. Appropriate forms are sent home during the first week of school.

## **VIII. HOMEWORK POLICIES**

Meaningful and realistic homework will be assigned Monday through Thursday.

Special assignments may vary from this guideline from time to time. Homework is designed to provide

necessary reinforcement of concepts and skills taught during the school day. It is not given to introduce new material. It also prepares students for upcoming lessons, teaches responsibility and independence and helps students develop positive study habits. Enrichment assignments are tailored to the individual child and may be given when the teacher feels it is appropriate for the student. The main value of homework, in addition to reinforcement, is the experience it gives the students to work on his/her own. Therefore, students are expected to do homework independently with a minimum of assistance from parents. Neatness, promptness and accuracy are important. Some assignments may not require written work. Studying, memorization and required reading are types of homework that will be evaluated through tests and classroom performance. Students are expected to read a minimum of twenty minutes daily outside of school.

Parents, we would like to ask that you become involved with your child's homework. The following suggestions are requested:

1. Arrange for a quiet location in your home for study purposes.
2. Provide a good work area. This would include good lighting, a desk or table to work on, on, and the right tools (i.e. pencil, paper, etc.). A good dictionary is especially helpful.
3. Be supportive of your child's homework responsibilities.
  4. Arrange for a regularly scheduled "homework time".
  5. Monitor your child's homework progress.
  6. Review completed homework assignments.
  7. Allow your child to participate in physical activities each day.
  8. Encourage your child to think about school when at home. If your child does not have written homework, you can still prepare him by talking about school activities.

## **IX. PARENT ORGANIZATIONS & INVOLVEMENT**

### **PARENT CHAPERONE**

All school functions and activities such as picnics, parties, excursions, and similar activities under the sponsorship of the school shall be chaperoned by adults approved by the administration and the St. Lucie School District. **Each school year, parents must fill out a volunteer application and be approved 72 hours prior to participation.**

As a chaperone, the duties will include the supervision of a group of students. The grouping of students is primarily the responsibility of the classroom teacher. We ask that all students and parents adhere to our school's dress code unless otherwise indicated. In order for all students to be adequately supervised, only those students enrolled in the participating classes will be allowed on the trip. Infants and students not enrolled at Fairlawn are not allowed to participate in Fairlawn field trips.

### **P.T.O. (PARENT TEACHER ORGANIZATION)**

Fairlawn's Parent Teacher Organization invites all parents and teachers to be active members. This program is a service group whose members work on specific projects to improve the school. Meetings are held periodically during the school year. Dates and times are sent home in parent bulletins and posted on our website.

### **BUSINESS PARTNERS IN EDUCATION**

Many community businesses actively support your child's educational life at Fairlawn by providing services, materials, or incentives to support and enrich the curriculum. We have had an outstanding relationship

with our Partners in Education and encourage other partnerships to join their support. Fairlawn's parents are encouraged to be partners in education with our school.

### **SCHOOL ADVISORY COUNCIL**

The School Advisory Council is a committee that guides and oversees the implementation of a system of school improvement and accountability which results in educational excellence and the highest level of student learning. The primary focus of the School Advisory Council is to develop the School Improvement Plan and to prepare our children for the future. The team consists of parents, faculty and staff, community members, and business partners. Anyone interested in serving on the School Advisory council should contact the school office.

### **VOLUNTEER PROGRAM**

Fairlawn Elementary has a strong and growing Volunteer Program. There is no better way to help your child succeed in school than to become involved in his/her education. The volunteer program offers parents, grandparents, college students, and any concerned adult the opportunity to make a difference. There are opportunities to work directly with students and staff, There may be opportunities to work at home preparing materials or grading papers. We encourage you to consider volunteering this year. Please contact the school office for more information and how to become a school volunteer.

## **X. PROMOTION POLICY**

Fairlawn Elementary believes that standard minimum achievement with a grade level is necessary for promotion. Promotion will be based upon the teacher's evaluation of the student's proficiency in grade level skills in core academic subjects. Promotion is based only on achievement. Students must achieve a performance level which will allow successful work at the next grade level prior to promotion to a higher grade.

## **XI. REGISTRATION**

If a student is currently enrolled as a student at Fairlawn it is not necessary to register every year, (ie. a Kindergarten student will automatically be placed in Grade 1 and so on). Students enrolled in the Pre- Kindergarten Program will need to apply for admission to kindergarten.

## **XII. REPORTING TO PARENTS**

### **GRADES/REPORT CARDS**

Every effort is made to provide parents with the information they need to fulfill their responsibility. Report cards are sent home every nine-weeks. Teacher comments may be included regarding such things as study habits or courtesy in the classroom. If a child has been enrolled in our school for less than 20 days an effort will be made to obtain grades from the previous school. The day-to-day grade scores, homework, class participation, and test grades are recorded and averaged for the nine weeks grade. Students in Grade 3 – 5 will be graded on the following scale:

A = 100 – 90 (High)

D = 69 – 60 (Below Average)

B = 89 – 80 (Above Average)

F = 59 and below (Failing)

C = 79 – 70 (Average)

### **Grading Scale for Grades K-2**

4 - Above standard

3 - At Standard

- 2 - Approaching Standard  
 1 - Below Standard  
 0 - Not Attempted

| <u>Reading – Kg, 1<sup>st</sup> and 2<sup>nd</sup> Grade</u>                                                                        | <u>Math - Kg.</u>                                                                                                                     | <u>Math – 1<sup>st</sup> and 2<sup>nd</sup> Grade</u>                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| Reading: Foundational Skills<br>Reading: Informational Text<br>Writing<br>Speaking and Listening<br>Language<br>Reading: Literature | Counting and Cardinality<br>Geometry<br>Measurement and Data<br>Operations and Algebraic Thinking<br>Number and Operations in Base 10 | Number and Operations in Base 10<br>Measurement and Data<br>Operations and Algebraic Thinking<br>Geometry |

## **STUDENT DAILY PLANNERS**

Daily planners will be provided for all students in second through fifth grade. It is the parent's responsibility to review the planner nightly with your child. If the planner is lost, you must purchase a new planner at the cost of \$5.00. Planners are available in the front office.

## **HONOR ROLL ASSEMBLIES**

An assembly will be held at the end of each nine-week grading period recognizing students in grades 3-5 who have achieved Honor Roll. The Honor Roll program currently being implemented at Fairlawn encourages students to strive for higher levels of excellence. Honor Roll criteria are as follows:

### **Grades 3, 4 and 5**

**Principal's Honor Roll** – all As **and** all Ss in Conduct

**Honor Roll** – all As and Bs (no Cs) **and** all Ss in Conduct

**Grades 1 & 2** – will be honored for their academic growth at the end of the school year with the following:

**Principal Patriot** – 3s or higher in all subject areas and Ss in all areas.

**Progressing Patriot** – 2s in subject areas and Ss in all areas.

## **STATE ACADEMIC ASSESSMENT RESULTS** – to be announced

## **PROGRESS REPORTS**

Parents should access their students' grades through the Parent Portal at [www.stlucieschools.org](http://www.stlucieschools.org). If you have not already signed up for this access, please see a staff member to complete the necessary forms. Please tell your child's teacher if you do not have a computer to use to monitor your child's progress in school. All academic progress can be monitored on our Parent Portal.

## **VIII STUDENT CONDUCT**

Fairlawn Elementary has a commitment to a well-disciplined program of the highest standard. At all times, teachers have the right to teach and students have the right to learn. If this is to be accomplished, it is absolutely necessary that the school environment be free of disruptions which interfere with teaching and learning. Teachers will inform students and parents of specific classroom rules and disciplinary actions. An atmosphere essential to optimum educational growth and development can only be fostered when guidelines governing good behavior are consistently and fairly enforced. Each child is responsible for following guidelines that govern student behavior at school. Students are expected to:

- cooperate and conduct themselves with teachers, staff, and classmates in a manner showing respect for all persons and must adhere to the school code of student conduct

- complete all required assignments including homework
- understand that assignments must be on time to receive full credit and must be neat in order to be accepted by the teacher
- respect and care for all personal and school supplies and property.

The School Board document of the Student Conduct and Discipline Code is issued to each family for thorough review and understanding of guidelines affecting student behavior in school. To maintain a well-disciplined school, all members of the school staff, coupled with cooperative and supportive parents, must be concerned with consistent enforcement of disciplinary guidelines. This document is to be read with your child. Then, both child and parent are to sign the form on the inside of the cover of the booklet and return it to school. These forms are kept on file in the main office. Throughout the year it may be necessary to review school rules and proper school behavior with your child.

## **DISCIPLINE**

Fairlawn Elementary School follows the St Lucie Public Schools Code of Conduct. Fairlawn Elementary implements the Positive Behavior Intervention Support Framework. The St. Lucie Public Schools Code of Conduct is located on the district website at [www.stlucieschools.org](http://www.stlucieschools.org)

### **POSITIVE BEHAVIOR INTERVENTION SUPPORT EXPECTATIONS**

|                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Hallway Rules</u> <ul style="list-style-type: none"> <li>• Face forward</li> <li>• Walk single file</li> <li>• Keep one arm's length between you and the person in front of you</li> <li>• Voices are silent</li> <li>• Be in dress code</li> </ul> | <u>Classroom Rules</u> <ul style="list-style-type: none"> <li>• Comply with adult directions</li> <li>• Keep hands, feet, and objects to yourself</li> <li>• Come to class with required materials</li> <li>• Complete all assignments on time</li> <li>• Be in dress code</li> </ul> |
| <u>School-Wide Expectations</u><br><b>P</b> atriots are Respectful<br><b>A</b> ct Safely<br><b>C</b> ome Prepared<br><b>T</b> ake Responsibility                                                                                                       | <u>Cafeteria Rules</u> <ul style="list-style-type: none"> <li>• Raise your hand for assistance</li> <li>• Walk</li> <li>• Carry tray using two hands</li> <li>• Place all garbage in trash when you leave</li> </ul>                                                                  |

## **DISCIPLINE PROCEDURE**

- If a Discipline Referral is written, the parent will be contacted. The parents will be urged to work with their child so that no further offenses will occur. In addition, the administration will take any necessary and appropriate disciplinary action.
- When students are involved in minor offenses, the teacher will take appropriate corrective measures. Should such offenses become frequent or problematic, parents will be notified by the classroom teachers and a cooperative home-school solution will be found.
- Disciplinary action steps will be implemented per the St. Lucie County Code Of Conduct. suspension. Specific disciplinary action will be determined by the frequency and severity of the offense and parents will be notified. Emphasis will be placed on corrective action rather than punishment for punishment's sake. Corporal punishment will not be used.
- All actions are taken in the best interests of our children, with proper home/school cooperation, serious disciplinary actions should be avoidable.

## **BUS POLICY AND CONDUCT**

Transportation is provided for each child who resides more than two miles from the school. This service is

available as long as the child abides by the rules of safety and proper behavior. Serious or repeated violations may cause this service to be withdrawn, which then places the responsibility upon the parent to get their child to and from school. Suspension from riding the bus does not mean suspension from school. Several types of action, to be determined by the administration according to the severity of the offense, may be taken based on the written report issued relative to bus riding privileges.

1. Warning with written notice to parents
2. Up to 10 days suspension and/or until satisfactory parent conference(s)
3. Suspension with recommendation to the Superintendent for expulsion. If the Superintendent deems a recommendation to the board is appropriate, he will proceed with the proper procedure and he will extend the suspension assigned by the principal if the suspension period expires before the next regular or special meeting of the school board.

Please review these rules carefully with your child. School bus passengers will observe the following rules:

- B**ack to back, bottom to bottom
- U**se inside voices
- S**how kindness
- E**nter and exit the bus safely
- S**how respect

## **BULLYING/HARASSMENT**

Bullying and harassment is prohibited. It is the policy of the St. Lucie County School District that all of its students and school employees have an educational setting that is safe, secure, and free from harassment and bullying of any kind. The District will not tolerate bullying and harassment of any type. Conduct that constitutes bullying and harassment, as defined in this policy, is prohibited. Additional Information regarding Bullying/Harassment and reporting Bullying/Harassment can be found at: <http://www.stlucie.k12.fl.us/policies/bullying>

## **Code of Conduct**

The School District's mission is to ensure all students graduate from safe and caring schools equipped with knowledge, skills and the desire to succeed. The Code of Student Conduct describes for students, parents, teachers and administrators conduct that violates expected student behavior and lists the potential consequences for those offenses. It also sets out the procedures that will be followed for student discipline. Each student, parent, teacher, and administrator are expected to have a basic understanding of the Code of Student Conduct. The Code of Student Conduct adopted by the School Board of St. Lucie County applies to students when the student is waiting for School District transportation at a designated stop, being transported to and from school on School District transportation, at school, or participating in a school-sponsored activity no matter where the activity is occurring. In addition, the student may be subject to the Code of Student Conduct for off-campus activities, regardless of the time or place where the conduct occurs, if the student's conduct is found to have a detrimental effect on the health, safety, and welfare of other students while at school. An electronic copy of the Code of Student Conduct can be found at: [www.stlucie.k12.fl.us/departments/student-services/](http://www.stlucie.k12.fl.us/departments/student-services/)