

Fort Pierce Central Successful Attendance Tips

Your success is important to us, below are some helpful tips and policies in order to make this possible with attendance. Please read below, sign, and return to the front office.

- Any student arriving late to school after 7:33 must sign in at the front office. Without a written valid excuse note, tardies are unexcused, and will result in a lunch detention.
- Students are allowed three excused late-to-school arrivals per semester unless a note from a medical appointment is received. Any notes received after the student has reached three tardies will be accepted but the tardy will remain unexcused.
- The following are **NOT** excused late to school reasons: missing the bus, oversleeping (student or parent), car problems, traffic, and parent drop off. Documented appointments will be considered excused per the St. Lucie County School Board Student Progression.
- Absence/tardy notes must be turned in to the attendance office within three days of the absence/tardy to be excused. Any note turned in past this deadline will be accepted but the absence/tardy will remain unexcused. The note may be put in the attendance bin in the front office or emailed to Breanna.Elmore-King@stlucieschools.org, phone calls cannot be used to excuse an absence or tardy, the excuse must be received in writing. Parent notes may excuse up to 3 consecutive absences.
- If you have a family emergency, vacation, or extensive health issues that require missing more than 3 days of school, please email Breanna.Elmore-King@stlucieschools.org for further information.
- If you have a major health condition resulting in needing to miss school and/or be tardy, please ensure proper documentation is turned in.
- Students are considered truant when there are 5 unexcused absences within a calendar month or 10 unexcused absences in a 90-calendar day period, which may result in the suspension of your driver's license.
- If there is an error made on your attendance by a teacher, please contact the teacher directly to have the error corrected.
- If you have a substitute teacher, please make sure you are signing in with the substitute so your attendance will be accurate.
- If a student is testing outside of their regular classroom, their assigned teacher will mark them absent, and attendance will be updated based off the attendance rosters received from the testing coordinator within a week.
- If a student has 5 or more unexcused tardies and/or absences within a 30 day period, students will not be permitted to attend school events.
- For any questions/concerns related to attendance, please contact Ms. King via email at Breanna.Elmore-King@stlucieschools.org

Please take a picture of this to keep a copy for your records to reference

By signing I/we agree that I/we have read, understand, and agree to the above.

Student Name Print/Signature

Date

Guardian Name Print/Signature

Date

Please return this signed form to the attendance desk in the front office