

Academic Integrity Policy



Lincoln Park Academy
International Baccalaureate
Diploma Program

LINCOLN PARK ACADEMY ACADEMIC INTEGRITY POLICY

Philosophy

Academic integrity in the International Baccalaureate (IB) is a principle informed by the attributes of the IB learner profile. As stated in the IB learner profile, all members of the IB community strive to be “principled”, to act with “integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities”. Academic honor, trust, and integrity are fundamental to the Lincoln Park Academy Diploma Program. Each trait contributes directly to the quality of each student’s education and reaches far beyond the school’s campus. All students are expected to adhere to the school’s rules and regulations, to show respect for other students and the faculty, to maintain absolute integrity and the highest standard of individual honor in scholastic work, and to observe the highest standards of conduct. Lack of knowledge, or ignorance, of the Lincoln Park Academy Student Code of Conduct is not an acceptable excuse for violations under any circumstances.

DEFINITION

Academic integrity must be seen as a set of values and skills that promote personal integrity and good practice in teaching, learning and assessment. It is influenced and shaped by a variety of factors including peer pressure, culture, parental expectations, role modeling and taught skills.

Behavior Expectations

All LPA IB community members, including students, should aim to achieve and develop the IB learner profile attributes. IB students are expected to be able to distinguish between what is right and what is wrong. In the context of academic integrity, one of the most important attributes is to be “principled” and all students participating in IB programmes are expected to act honestly, responsibly and ethically. LPA endeavors to develop the individual talents of young people and teach them to relate the experience of the classroom to the realities of the outside world. Beyond intellectual rigor and high academic standards, strong emphasis is placed on the ideals of international understanding and responsible citizenship. The ideal profile of an MYP/DP student is that of a critical and compassionate thinker, an informed participant in local and world affairs, who values the shared humanity that binds all people together while respecting the variety of cultures and attitudes that makes for the richness of life. Thus, Lincoln Park Academy has a responsibility to foster students who maintain academic excellence and we expect the following from our academically honest MYP/DP students:

- Complete his/her own work;
- Work collaboratively without committing collusion;

- Appropriately cite any and all references throughout the text and in a bibliography;
- Understand what constitutes any form of malpractice and avoid any such act;
- Abide by all school, class, and academically honest guidelines.

Malpractice

The IB General Regulations defines malpractice as behavior that results in, or may result in, the student/candidate or any other student/candidate gaining an unfair advantage in one or more assessment component. Malpractice includes:

- Plagiarism: this is defined as the representation of the ideas or work of another person as the candidate's own.
- Collusion: this is defined as supporting malpractice by another student/candidate, as in allowing one's work to be copied or submitted for assessment by another.
- Duplication of work: this is defined as the presentation of the same work for different assessment components and/or diploma requirements.
- Any behavior that gains an unfair advantage for a candidate or that affects the results of another candidate.

Examples of these behaviors include, but are not limited to the following:

- Taking unauthorized material into an examination room;
- Misconduct during an examination;
- Falsifying a CAS record;
- Asking about or sharing questions and/or answers to quizzes and exams;
- Misrepresenting yourself in any way to your teachers in regard to the work you have done, such as saying you turned in an assignment when in fact you did not;
- Missing class in order to avoid turning in an assignment or taking a test;
- Doing more or less than your share of a group project without permission from your teacher.

Behavior Consequences

Members of our community must respect these academic integrity guidelines and the procedures that support student/candidate expectations. Consequences for a student who is found to have committed malpractice may include action by the International Baccalaureate Organization in accordance with its General Regulations publication and/or Lincoln Park Academy. *If the incident has occurred within the parameters of teacher managed school assignments, students may experience the following consequences:*

Behavior Consequences continued

- The teacher may assign no credit for the work in question. (Zero/F)
- Teacher will notify parent/guardian.
- Teacher will submit a referral to the Dean's Office.
- Parent teacher conference will be scheduled.
- Meeting with the IB Coordinator to determine program status and/or develop a contract.
- Dean's Office will enter the violation into the student's disciplinary/cumulative file.
- Membership in National Honor Society may be revoked.

Students are expected to abide by the St. Lucie County Schools Student Code of Conduct and also the Lincoln Park Academy Student Handbook. Students receive discipline through the Dean's Office. Multiple discipline violations and/or egregious discipline violations are grounds for removal from the IB Programme. If a student receives multiple discipline violations and/or one egregious discipline violation (OSS, etc.), they will meet with the IB Coordinator and IB Administrator to determine if they should remain in the programme or return to their zoned school of attendance.

The following guidelines are also in place regarding behaviors that are extreme in nature:

- If a student commits an offense that results in suspension and/or expulsion, they may jeopardize their ability to continue in the IB Programme. Administration and the IB Coordinator will meet to review the student's discipline record and determine whether the student will continue in the programme.
- Students dismissed from the IB programme and were not assigned to LPA for middle school are required to return to their zoned school of attendance. Any students dismissed from the IB Programme will begin a traditional high school diploma track, which is very likely to jeopardize their ability to graduate in the same year as their graduating class. Students acknowledge that they may put their graduation at risk by violating the academic integrity policy.

Responsibilities

Many groups participate in maintaining the academic integrity of the Lincoln Park Academy Diploma Program. These groups include the International Baccalaureate Organization, the administration, teachers, parents, and students/candidates.

- IBO provides the regulations, offers guidance, and will investigate cases of malpractice.
- Administration will provide access to this policy via the website, facilitate ongoing conversation and reflection regarding the policy, and maintain records of offenses.
- Teachers will provide clear expectations to students, address the use of study aids in course work, review student work for violations, and report violations to the administration.
- Parents will read and know the school's Academic Integrity Policy, help the student to understand the value of academic integrity, ensure that their student's work remains their own, and support the enforcement of this policy.
- Students/candidates will read the school's Academic Integrity Policy, report if cheating is taking place and how it is being done, not copy the work of other students, seek only appropriate help from other people, take responsibility for doing their fair share on a collaborative assignment, not summarize, paraphrase, or quote without proper documentation, and not talk during an exam except to the teacher.
- Teachers communicate permissible forms of written presentations including MLA or APA. (6-10)

Academic Integrity Policy Committee

**This academic integrity policy was last updated in 2019. The following staff members were participants.

MYP teachers (All departments)

Cesar Figueroa (Mathematics)

Brent Seilinski (Ind. and Societies)

Rosana Gonzalez (Lang. B Spanish)

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Acknowledgements

Academic integrity IBO, 2019.

IBO Program Standards and Practices, 2018.

IBO General Regulations: Diploma Programme, 2016.