



How to Submit an On-Line Meal Application

Go to: <https://foodservice.stlucie.k12.fl.us/>

Step 1: Select English, Spanish or Creole, select box that you have read the above information and agree, then select start

Step 2: Read the information guidelines, then select ok or enter

Step 3: Provide the digital signature of mother, father or guardian completing the application, select next task

Step 4: Enter information for student (s) attending a St Lucie Public School, after adding the information select add this student. If there are additional students, you will follow these steps again. Lastly, select next task to go on to the next step of the application

Step 5: If anyone in your household participates in SNAP, TANF, FDPIR select YES, and enter the case number, if not select NO and select next task

Step 6: Student income: if student has income such as child support, provide that information here, if not input \$0.00 and select next task

Step 7: Enter household information for whom is completing the application and add additional household members, if you need to enter other members of the household make sure you always select on add this household member in order to save information to the application, once all are entered select next task

Step 8: Fill out the application general information, select next task

Step 9: Last step, enter the code shown in the box, select submit my application

Write down your 5 -digit batch # ___ ___ ___ ___ ___ (retain this copy for your records)

Note: The batch number will be needed when you call into get a status of your child(ren) meal application