



Each Child, Every Day

I, Jaclyn Lee, do hereby certify that all facts, figures, and representations made in this plan are true, correct, and consistent with the statement of assurances. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on the PFEP Program. All records necessary to substantiate these requirements will be available for review by appropriate District, State and Federal staff for a minimum of five (5) years. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the plan. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA;
- Involve the parents and family of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent [Section 1116(a)(3)(b)];
- Jointly develop/revise with parents the School-Level PFEP, distribute it to parents of participating children, and make it available to the local community [Section 1116(b)()];
- Involve parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the PFEP and the joint development of the school-wide program plan under Section 1116(c)(3);
- Use the findings of PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP [Section 1116(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments when the school submits the plan to the Local Educational Agency (LEA) [Section 1116(b)(4)];
- Provide each family an individualized student report about the performance of their child on the State assessment [Section 1112(e)(1)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned [Section 1112(e)(1)(B)(i)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112(e)(1)(A)].

Principal Signature

Date

Parent and Family Engagement Mission Statement (optional)

Oak Hammock K-8 faculty and staff are committed to building success together by creating positive connections with families. We will design authentic and meaningful learning opportunities that will engage families and children, equipping each child to become a productive member of a global society.

Involvement of Parents/Families

Describe how the school involves the parents/families in an organized, ongoing and timely manner, in the planning, reviewing and improvement of Title I programs including involvement in decision making of how funds for Title I will be used [ESEA Section 1116].

We will welcome families for our initial positive connection during Meet the Teacher prior to the start of the first day of school in early August.

Our annual Title 1 Night will be held in November 13, 2025. The purpose of this event will be to inform parents about our Title 1 program and to seek input on our school's Parent Involvement Plan, as well as the Parent/School Compact. UFLI Literacy Night K-2 will be take place after the Title 1 presentation.

Additionally, through frequent family nights based on needs of school stakeholders, families will be provided with the skills and knowledge to assist their children at home and build a positive connection with the school. During these times, parents will be provided ongoing information on the Title 1 program, as well as the opportunity to review and provide feedback. Finally, they will receive current information regarding the school's programs through frequent school to home communication, monthly SAC meetings, the school's website and automated phone calls home.

The parent involvement funds will be used to provide programs and activities which build capacity for parent and student engagement, as well as promote student achievement. Parents will be involved in the decisions regarding how the funds for parental involvement will be spent through the school's SAC.

The school's leadership team, SAC, and parents will be responsible for the development, implementation, and evaluation of the Parent Involvement Plan. Input from the parents will be documented at the Annual Title 1 Night, as well as a completed surveys at each event and at the close of this school year. These survey results will be provided to the staff and will be used in the development of future parent involvement activities.

Coordination and Integration with Other Federal Programs

Describe how the school will coordinate and integrate parent and family engagement programs and activities with other programs. Explain how these activities will teach parents how to help their child/children at home [ESEA Section 1116)

Program	Coordination
Title 1	Included in the Title 1 program will be activities, which engage parents in building relationships with the school community, teaching academic skills and strategies to be used at home to promote student success. Parents will learn about the resources available of the district website. Parents will also be updated and provided monthly support on the school's curriculum, the state standards, as well as Florida's assessments. Additionally, the school's Parent Resource Center will be a place where parents can access technology and be provided resources, which can assist parents at home.

Annual Parent Meeting

Provide a brief description of the following:

- **Specific steps your school will take to conduct the Title I Annual Meeting to inform parents and families of participating children about the school's Title I program.**
- **The nature of the Title I program that is shared with parents (school-wide or targeted assistance).**
- **How the school, at the annual meeting, will inform parents of school performance data and the right of parents.**

We will invite parents to attend our annual Title 1 Meeting 9:00 am October 8, 2025. The purpose of this event will be to inform parents about our Title 1 program and to seek input on our school's Parent Involvement Plan, as well as the Parent/School Compact. The event will also include a discussion with the principal and administration. During this presentation, we will also inform parents with their rights, as being parents at a Title 1 school.

Flexible Parent Meetings

Describe how the school will:

- Offer a flexible number of meetings, such as meetings in the morning or evening.
- Provide, with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement [ESEA Section 1116].

The school will offer frequent parent involvement activities throughout the year both virtually and in person. These events will focus on providing an introduction and ongoing information about the school's Title 1 program. Parents will also be invited to school programs during the school day, which include classroom activities, as well as school-wide events, such as Osprey of the Month, Honor Roll, awards assemblies, and student performances. Finally, parents will be encouraged to participate and attend monthly PTO and School Advisory Council Meetings held immediately after school dismissal. Parents are also given the opportunity to schedule teacher conferences prior to school, during the school day, as well as immediately after dismissal.

Building Capacity

Describe how the school will:

- Implement activities that will build the capacity for meaningful parent/family engagement.
- Implement activities that build relationships with the community to improve student achievement.
- Provide materials and trainings to assist parents/families to work with their child/children.

Activity	Materials Provided	Person Responsible	Timeline	Evidence of Effectiveness
Open House-Meet the Teacher	General school and Classroom information	Morgan	August 2025	Parent attendance
Annual Title 1 Night	Inform parents about Title 1 program and to provide UFLI/Literacy Information to families.	Morgan	November 2025	Parent attendance, parent surveys at event
Curriculum Events	Curriculum activities to engage and enhance student learning at home.	Morgan Reichard, Tison	<ul style="list-style-type: none"> • 6th Grade Transition & Expectations Event • Kindergarten Transition • Science Fair • Family Book Fair 	Parent attendance

Coffee with the Principal	Quarterly update to parents on current status of SIP and school activities.	Lee	Quarterly	Parent Attendance
Trunk or Treat Trail	Musical performance to encourage family involvement.	Isenhower, Swies	October 2025	Parent Attendance via Ticket System
Monster Mash	Encourage positive behavior for students	Reichard	October 2025	Parent Attendance via Ticket System
Kona Ice	Encourage positive behavior for students	Lee	November 2025	
Spirit Week	Encourage positive behavior for students	Administration Team	November 2025	
Future Destination Day	Encourage students in various careers, professions with visits from parents, local professionals, and community partners.	Administration Team	November 2025	
MS Winter Band Concert	Performance for our MS students	Isenhower	Winter 2025	Parent attendance
Daddy- Daughter Dance	Encourage positive behavior for students	PBIS Committee	February 2026	Parent attendance
Mother- Son Dance	Encourage positive behavior for students	PBIS Committee	May 2026	Parent attendance
MS Spring Band Concert	Performance for our MS students	Isenhower	May 2026	Parent attendance
8 th Grade Promotion Ceremony	Encourage positive behavior for students	Lee, Cox, Maxinvil, Morgan	May 2026	Parent attendance

Staff Development

Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, and other school leaders, as well as other staff with the assistance of parents/families in:

- The value of their contributions.
- How to reach out to communicate with, and work with parents and families as equal partners; and
- How to implement and coordinate parent/family programs and build ties between parents/families and the school [ESEA Section 1116].

Activity	Person Responsible	Area of Focus	Timeline	Evidence of Effectiveness
NEST Meeting with new teachers	Ballantine Patterson	Communicating with families to build positive relationships		Staff Reflections; Family & Staff Surveys
Non-Instructional Staff Training on Customer Service	District Teaching & Learning Office Canvas Course	Positively interacting with families and the community		Course Completion

Other Activities

Describe other activities, (such as a parent resource center) the school will conduct to encourage and support parents/families in more meaningful engagement in the education of their child/children [ESEA Section 1116]

The Parent Resource Center provides our parents with resources available in our school and community. Computers are available in the room so that parents can access Skyward, our student management system. This allows parents to view their child's grades, attendance, and communicate directly with the teacher.

Included in the resource center is a place to provide feedback about upcoming and past parent involvement events. Along with feedback opportunities, our parents can view our School Improvement Plan, as well as our Parent School Compact.

Finally, our past and present newsletters will be available to parents in the resource center, as part of a tool for parent engagement.

Communication

Describe how the school will provide to parents of participating children the following:

- **Timely information about the Title I program and activities;**
- **Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;**
- **If requested by parents, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decision relating to the education of their child/children [ESEA Section 1116].**

Parents will receive information about the Title 1 program and activities at our Annual Title 1 Night. Curriculum, as well as state and district assessments, will also be discussed at this time. During parent events centered around curriculum, parents and families will receive pertinent information about specific grade levels and content areas.

Parents will receive the Seasonal Parent Newsletter from Principal Lee via email, which will provide updates on the current status of the school, including both ongoing and upcoming activities.

Accessibility

We will present information in multiple languages to communicate events, presentations will be

delivered with PowerPoint Live captions in multiple languages.

Discretionary Activities (Optional)
<p>Describe any activities that are not required, but will be paid through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)</p> <p>Stipends paid to teachers for participating in after school Parent & Family Engagement events, food for families that attend events, materials for teachers to provide resources for parents to use at home to support student learning.</p>

Barriers	
<p>Provide a description of the:</p> <ul style="list-style-type: none"> • Barriers that hindered participation by parents during the previous school year • Steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children) [ESEA Section 1116]. 	
Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome Barrier
Inaccessibility through communication methods (school messenger, email, phone, address)	To ensure parent accessibility to Title 1 events, we will follow-up with those who do not receive the school-wide communication of events. Communicate through multiple methods (Skyward, Class Dojo, Facebook, School Messenger)
Language of communications sent home to families	Providing invitations to family events in multiple languages, providing handouts to families in multiple languages, providing emails to families for translation tools.