

Spring 2027 Application Checklist

Gather these items before you begin so you can complete the application accurately.

Return your signed St. Lucie County Public Schools Contract to your school counselor.

Have These Ready

- ☐ Student Social Security number
- ☐ Student personal email address
- ☐ Student cell phone number
- ☐ A digital copy of the completed Dual Enrollment Program Agreement (Form 508). Signed by student and parent/guardian.
- ☐ A digital copy of a birth certificate, passport, or immigration documents for the supplemental forms section

Application Tips

- Use a personal email account that you check and will continue to use for later steps.
- Use your legal name exactly as it appears on your high school transcript.
- Read every question carefully. Details such as county vs. country matter.
- Enter your Social Security number; leaving it out can cause transcript delays later.
- After submitting the application, complete all supplemental forms and upload proof of citizenship or immigration status.
- Check your email that you used for your application daily after submitting your application, including junk and spam.

Dual Enrollment Program Agreement: Form 508

- The completed Form 508 must be uploaded with your IRSC application.
- Print or type your information. The form must be signed by student and parent/guardian.
- Your information must match your high school information in Skyward.
- Use the correct spelling of your legal name and accurate contact information.
- Applications will not be processed without a completed Form 508 uploaded.

Go to the Indian River State College Website and click **"Apply"**

Create Your Account

Campus Location: Pruitt Campus

Application Student Type: Dual Enrollment

Area of Study: Dual Enrollment

Academic Load: Part-Time

Dual Enrollment Program Agreement (508) Form

- Please read carefully
- Review all areas, example: county vs. country
- Students are emailed with any area that needs to be corrected. It can delay the application process

You will need your SSN# for the application, you will have delays later with transcripts if you don't enter it.

Please make sure to complete all supplemental forms after submitting your application.

- **Must also upload proof of citizenship or immigration status.**

After You Submit Your Application

Watch Your Personal Email

- ☐ Check the email account used to create your application every day, including inbox, junk, and spam.
- ☐ You should receive an email to activate your River Portal.
- ☐ If you do not receive the River Portal activation email within 7 business days after submitting your application, email DE@irsc.edu.
- ☐ If you need help finding your IRSC student number, email de@irsc.edu.

Find Your IRSC Student ID To Register for the PERT

- Log in to your River Portal.
- Click the top-right corner to view your profile. It will be a circle with the letter of your first name. Click view profile.
- Your School ID appears on the right-hand side.
- You need your IRSC Student ID to register to take the PERT at IRSC.

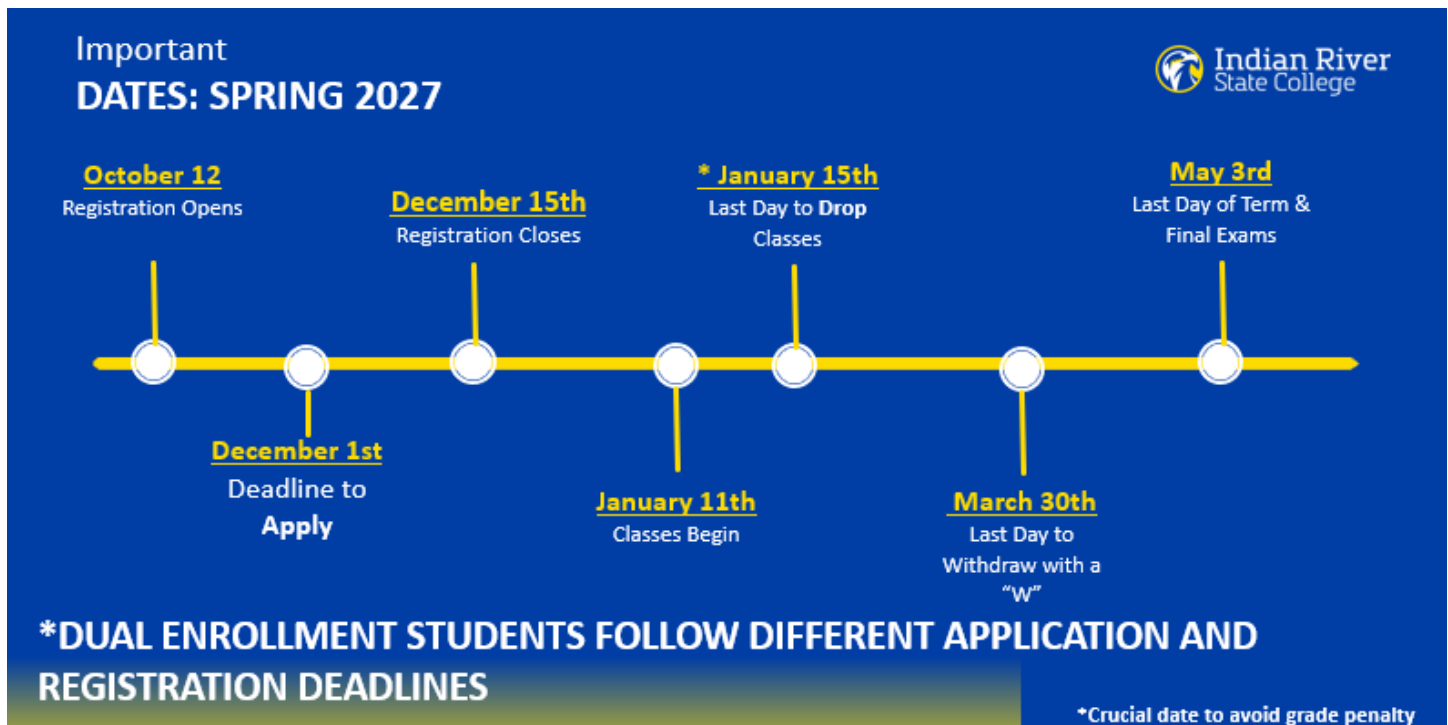
PERT Placement Testing

- Go to the IRSC PERT webpage, scroll to PERT Testing Locations, and select the Calendly link for the testing location.
- Select an available date, then scroll to see times. New dates are released every 3-4 days.
- You must sit for all 3 PERT sections.
- The first PERT test as a Dual Enrollment student is free; retakes are \$20.
- Remember to click Schedule Event.
- Take a picture of your PERT scores and send them to your school counselor.

PERT Section	Qualifying Score
Reading	106
Writing	103
Math	114

Final Student Checklist

- ☐ Met with my high school counselor and confirmed eligibility.
- ☐ Completed Form 508 with information that matches Skyward.
- ☐ Prepared my SSN, personal email, cell phone, and secured my citizenship or immigration document.
- ☐ Submitted my IRSC application and all supplemental forms.
- ☐ Checked my personal email for River Portal activation.
- ☐ Found my IRSC Student ID in River Portal/Banner.
- ☐ Completed placement testing or submitted qualifying scores.
- ☐ Sent my PERT scores to my school counselor.
- ☐ Completed the DE Verification Form with my counselor.
- ☐ Submitted the signed verification form with my parent/guardian signature back to my school counselor so the registration hold can be removed to register for my class.
- ☐ Registered for the approved course(s) on the DE Verification Form in Banner through River Portal.
- ☐ Confirmed my college schedule does not conflict with high school or extracurricular activities.
- ☐ Obtained textbooks/access codes at the SLPS Book Depot, not IRSC.
- ☐ Register for and will attend one of the mandatory dual enrollment orientations before classes begin with my parent/guardian.





Virtual Dual Enrollment Orientation

IMPORTANT

New Dual Enrollment students starting Spring 2027
must attend orientation before classes begin. Parents welcome!

Sessions

Monday, November 30 at 4:00 p.m.

Tuesday, January 5 at 5:30 p.m.

Scan to RSVP



Indian River
State College

Need more information?
Email DE@irsc.edu