

DUAL ENROLLMENT STUDENT CONTRACT

MINIMUM ELIGIBILITY

- ☐ Completion of a minimum of 4 core (or world language) high school credits
- ☐ Cumulative grade point average 3.0 or above (unweighted)
- ☐ Qualifying test scores [on SAT/PSAT/ACT/PERT/CLT]
- ☐ On track to graduate with, or ahead of, cohort

Students must meet or exceed placement test scores.

	READING	ENGLISH/ WRITING	MATH
PERT	106	103	114
ACT	19	17	19
SAT	24	25	24
Digital SAT	490		480
PSAT/ NMSQT	24	25	24
Digital PSAT	490		480
CLT	38		16

Students may also qualify for a dual enrollment math course if they have earned level 4 or above on the Algebra 1 EOC and the Geometry EOC exams.

Important Notes:

- 1) Students must be aware that Dual Enrollment (DE) coursework is college coursework, and **the student is expected to be motivated, self-directed, and adept at time management.**
- 2) First-time dual enrollment students cannot participate in more than two, 3-credit courses during their first semester. One of the two courses should be SLS 1101.
- 3) The college GPA earned from dual enrollment classes will be the college GPA when the student begins full-time college studies. There is no asterisk indicating it was taken while the student was in high school. Students are considered to be college students, with all the respective responsibilities of college students. Therefore, students need to be aware that while a 'C' will earn college credit, it may negatively impact their college GPA for future graduate school admissions, as well as for scholarship eligibility. Students must maintain a minimum college GPA of 2.0 for continued enrollment in the program.
- 4) **Students are also expected to research their intended major at their intended 4-year college to ensure dual enrollment classes are applicable to their intended program of study.** Although all colleges and universities in the State University System are required to accept the credits earned, they may not apply them to their college major. Out-of-state schools are not bound to a requirement to accept the credits. Each student must research to ensure they are not taking unnecessary credits, as this may affect their financial aid eligibility later in their college career.
- 5) Effective Fall 2009, students entering a Florida community college, state college, or state university for the first time in Fall, 2009, and thereafter, will be subject to the state statute on excess hours which could result in a surcharge on tuition. This charge will be applied for each credit hour in excess of 120% of the number required to complete the baccalaureate degree program. Students should regularly review their degree audits and consult with an IRSC academic advisor to make sure they are not enrolling in excess courses. (Florida Statute 1009.286) In addition, there may be more restrictive credit rules for financial aid. Please check with your post-secondary institution.
- 6) Classes chosen must meet high school graduation requirements, as well as the student's intended Associate of Arts program of study. Students must meet with the IRSC Advisor as well as the HS Counselor each semester to confirm courses selected meet all requirements.
- 7) If a student opts to qualify with SAT or ACT scores, s/he is responsible for any fees associated with score submission.

- 8) If classes are during the regular school day, students must obtain a parking permit from their high school, and complete and return the form per policy (i.e. *Policy for Students with Abbreviated Schedules* with parking rules).
Additionally, students must schedule courses at IRSC around their high school course schedule. Students will not be permitted to leave high school classes early or arrive late due to their IRSC schedule.
- 9) Students may only take a maximum combined (assigned high school and dual enrollment) schedule of 7 classes.
- 10) Students must login to their IRSC account to view their assigned IRSC advisor's name and contact information. All dual enrollment students are required to meet with their IRSC advisor during their **first semester** to map out their "Academic Plan". **Students will be ineligible to continue dual enrollment if an Academic Plan is not complete by the first semester.** It is the responsibility of the student to notify the high school counselor if there is any change to the Academic Plan.
- 11) **Before dropping or withdrawing from a course, a student must discuss a success plan with their instructor and meet with their high school counselor to discuss the plan of action. If withdrawing is the best solution, the student can complete the Dual Enrollment Withdrawal Form with their high school counselor. Students must also adhere to all St. Lucie Public School and Indian River State College's DE withdrawal procedures.**
- 12) Upon withdrawal from or completion of the course, the student must return all dual enrollment books to the district book depot to be able to pick up books for the following semester.
- 13) **Students who withdraw from a course after the 'Last Day to Drop', will consequently have a "W" appear on their transcripts and cannot take additional dual enrollment classes. Students who withdraw from a course cannot take additional dual enrollment classes until they have retaken and completed the course at their own expense.**
- 14) **Students who fail a dual enrollment course cannot enroll in additional dual enrollment courses until they have retaken and completed the failed course at their own expense. See the St. Lucie Public Schools/Indian River State College Dual Enrollment Articulation Agreement for more details regarding additional attempts.**
- 15) Students are limited to a maximum of 60 credit hours of dual enrollment.
- 16) Students are eligible to enroll in a maximum of 12 credits over the summer (example: 6 credits in Summer Session A, 6 credits in Summer Session B).
- 17) Students recommended for secondary school expulsion and/or those who are assigned to an alternative school setting may be ineligible for dual enrollment while attending the assigned alternative school. Students enrolled in dual enrollment courses before an assignment at an alternative school may be permitted to complete their dual enrollment course(s) but may not be permitted to enroll in additional classes as previously described.
- 18) If a student receives an incomplete, *it is the sole responsibility of the student to notify the school when the final grade or grade change posts.* An "I" (in high school or dual enrollment) must be reconciled before future dual enrollment eligibility is determined. The general grade change notification policy during senior ranking also applies to dual enrollment grade change posts.
- 19) **All first-time dual enrollment students must attend the dual enrollment orientation hosted by IRSC. See IRSC for orientation event dates, times, and locations.**

I hereby certify that I have read and understand the above information.

Date _____

Student Name _____ Student Signature _____

Parent Name _____ Parent Signature _____