



# TREASURE COAST HIGH SCHOOL

1000 SW Darwin Blvd.  
Port St. Lucie, FL 34953  
(772) 807-4300  
Fax: (772) 807-4320

## Records Release Form

The following student was enrolled at our school on \_\_\_\_\_

1<sup>st</sup> Request \_\_\_\_\_ 2<sup>nd</sup> Request \_\_\_\_\_ 3<sup>rd</sup> Request \_\_\_\_\_

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent/Guardian/Student Signature: \_\_\_\_\_

### Previous School Information

Name of School: \_\_\_\_\_

**Circle one:** Public School Private School Alternative School Home School

City: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Records may be sent via email to:  
[veronica.reyes3@stlucieschools.org](mailto:veronica.reyes3@stlucieschools.org)  
or faxed to:  
772.807.4302

**PLEASE, do not send a cumulative file... send separate files.**

### Please send the following records:

- **Official Transcript**
- **Withdrawal Grades** – current incoming grades
- **Test Scores** – EOC grades/Waivers
- **Copy of Health/Immunization Records** – Shots and Physical 504 Plan
- **ESE** – (Psychological Data, current IEP, current Re-Eval, Behavior Plan).
- ESOL
- Disciplinary Record
- Birth Certificate
- Social Security Card
- Applicable Legal/Court Documents

Thank you,

Veronica Reyes, Registrar  
772.807.4307