



Windmill Point Elementary

Attendance Policies

It is the responsibility of the parent/guardian to encourage consistent school attendance.

All absences and tardies will be considered unexcused until the school receives a note signed by the parent/guardian within 3 days of the absence.

This note should contain the following information: Student's name (first and last), teacher's name, date of absences, appropriate explanation for absences. Notes can be emailed to **Keriann.Blaszyk@stlucieschools.org**

* Phone calls and Class Dojo are not acceptable as absence notification.

There will be NO dismissal of students after 2:30 p.m. Please keep this in mind when picking your child up early for an appointment.

If a student leaves from the clinic and is told that they have to stay home for 24 hours, a note will be required for the absence to be excused.

Tardy Policy

Students who arrive in the classroom **After** the late bell rings at 8:30 are considered tardy and will need to be scanned in with the QR Code by their parent/guardian. Tardies will be unexcused unless a note is provided with an appropriate reason.

Students who are picked up from school prior to the end of the day will be marked as tardy for the day. The parent/guardian will need to provide a reason for the early pick up on the school's dismissal log.

Please note that tardiness can be a serious problem. Instructional time is lost and distractions occur as students enter a working classroom.

Our reading intervention takes place from 8:30-9:00 daily. Students who are habitually tardy are missing this very important resource.